

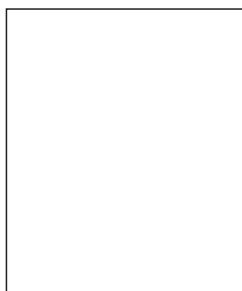
A. M. NAIK SCHOOL, Powai

ICSE & ISC (11th & 12th) (MA-283)

Sakivihar Road, Between L & T Gate No. 1 & 2, Powai, Mumbai - 400 072.
Tel.: 022-69825900 / 69825919

UDISE - 27230400288

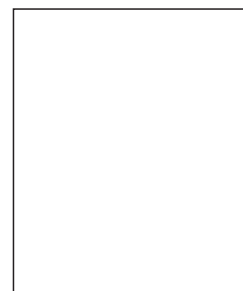
Calendar 2025-26



**Recent Photograph of
the Father / Guardian**



**Recent Photograph of the
Student in school uniform**



**Recent Photograph of
the Mother**

Name of the student _____

Grade _____ Div _____ House _____ GR No _____

E-portal Login ID : _____

Password : _____

CONTACT DETAILS

Tel. No.	:	022-69825900 / 69825919
Website	:	www.amnaikschool.in
Email Ids		
School	:	amnaikschool@gmail.com
Principal	:	Dr Madhura Phadke ea_principal@amnaikschool.in
Head - Admin	:	Ms Asha Sule head_admin@amnaikschool.in
HM - Secondary (Grades 6 to 10)	:	Ms Arjumand Jhanjharya hm_secondary@amnaikschool.in
HM - Primary (Grades 3 to 5)	:	Ms Archana Joshi head_primary@amnaikschool.in
HM - Elementary (Nursery to Grade 2)	:	Ms Jaya Gujran hm_elementary@amnaikschool.in
Sr. Advisor	:	Ms Anuradha Murthi anuradha.murthi@amnaikschool.in
Manager - HR	:	Ms Anita Rajan hr_manager@amnaikschool.in
Manager - PR	:	Ms Ashia Kherani manager.pr@amnaikschool.in
IT Facilitator	:	Ms Shilpa Patil S. it_manager@amnaikschool.in
Accounts	:	Prathmesh Naik accounts@amnaikschool.in
Transport	:	Shree Ganesh Travels transportdesk@shriganeshtravels.com
Admissions	:	admissions@amnaikschool.in

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A. M. NAIK SCHOOL, POWAI

MA 283

Grade 10 (ICSE), Grades 11th and 12th (ISC)

SCIENCE & COMMERCE STREAMS

- ✓ Highly qualified & experienced faculty
- ✓ Future ready infrastructure
- ✓ Cafeteria
- ✓ Well equipped and spacious labs
- ✓ Fully Air Conditioned Classrooms
- ✓ Bus Facility*

* BUS FACILITY WILL BE AVAILABLE AS PER SCHOOL TIMINGS.

ADMISSIONS OPEN FOR ISC

FOR MORE INFORMATION VISIT OUR WEBSITE



Between L & T, Gate No. 1 and 2, Opposite Powai Garden, Saki Vihar Road, Powai Mumbai-400072



www.amnaikschool.in

SCHOOL TIMINGS (MONDAY TO FRIDAY)

	Morning Batch (Amethyst, Beryl, Copal, Danburite)	Afternoon Batch (Enstatite, Feldspar, Garnet, Hessonite)
Nursery, Jr.KG and Sr.KG	7:45 a.m. to 10:45 a.m.	11:15 a.m. to 2:15 p.m.
Prayer & Meditation		2:15 p.m. to 2:20 p.m.
Dispersal - Bus Students		2:20 p.m. to 2:25 p.m.
Dispersal - Walking Students		2:25 p.m. to 2:30 p.m.
Grades 1 & 2	7:45 a.m. to 12:30 p.m.	11:15 a.m. to 3:45 p.m.
Grades 3, 4 and 5	7:45 a.m. to 2:15 p.m.	
Grades 6, 7, 8, 9 and 10	7:45 a.m. to 2:15 p.m. (Tuesday, Wednesday, Thursday)	
Grades 6, 7, 8, 9 and 10 (Stayback)	7:45 a.m. to 3:45 p.m. (Monday and Friday)	

Nursery to Grade 2 will have a holiday on the last working day of every month.

SCHOOL REPORTING TIME

Nursery to Grade 2 (Morning Batch)	7:45 a.m.	Late Mark from 7:51 a.m.
Nursery to Grade 2 (Afternoon Batch)	11:10 a.m.	Late Mark from 11:16 a.m.
Grade 3 to Grade 10	7:45 a.m.	Late Mark from 7:51 a.m.

SCHOOL GATES WILL BE CLOSED AT 8:10 a.m.

(No student will be permitted entry after 8:10 a.m. for the morning batch and after 11:25 a.m. for the afternoon batch)

VISITING HOURS

	Monday to Friday
School Office	8:30 a.m. to 12:30 p.m.
Principal	9:30 a.m. to 10:30 a.m. (By Appointment Only)
Head - Admin	8:30 a.m. to 10:30 a.m.
	Tuesday, Wednesday & Thursday
Headmistress-Elementary, Primary and Secondary	2:30 p.m. to 3:30 p.m. 2:30 p.m. to 3:30 p.m.
Teachers (Grades 3 to 10) (Nursery to Grade 2)	Every Thursday 2:30 p.m. to 3:30 p.m. 2:30 p.m. to 3:30 p.m. or the last working day of the month 9:00 a.m. to 10:00 a.m.

HELP US SERVE YOU BETTER

- Please help us serve you better by limiting calls to the school office only when essential and keeping your calls short. However give details of your ward's name, class and roll number for our record.
- All rules, regulations, policies and procedures are mentioned in the school calendar. Please refer to the Index for the relevant information.
- The front desk is not authorised to share any information about holidays, assessment schedules, vacation dates etc. The same will be communicated to you through the school communication portal and circulars, if needed .
- Any change in contact number or address should be notified to the school immediately.
- No calls would be entertained for policy decisions mentioned in the calendar duly signed by you.

GENTLE REMINDER

1. It is mandatory for the students to bring this calendar to school every day.
2. Please check your ward's calendar daily.
3. Send your ward to school regularly, on time and in proper school uniform.
4. Please cooperate with the school in maintaining discipline and order.
5. Respect the systems and processes laid down by the Management.
6. Please participate in all school meetings, celebrations and activities.
7. It is mandatory for all students to participate in all co-curricular activities.
8. Please note that all admissions from Class 2 onwards will be considered as provisional admissions till the submission of the certificate stating passed and promoted and the leaving certificate from the previous school attended.
9. Please go through the Code of Conduct given in the calendar and ensure compliance with the same.

UNDERTAKING
(TO BE FILLED IN BY THE PARENT / GUARDIAN)
WITHIN 10 DAYS OF RESUMING / JOINING SCHOOL

1. I/We have read all the rules and regulations and the code of conduct mentioned in this calendar (including the bus rules) and hereby agree that my ward will fully abide by all the school rules, regulations and code of conduct and will participate fully in all aspects of school life.
2. I/We accept that it is our responsibility to check the School E-portal at least once a day to be apprised of our ward's day at school.
3. Although the School undertakes to exercise all due diligence and care in all its dealings, procedures and activities, I/We understand that the School, its staff and associates shall not be held responsible in case of an accident or injury that should befall my/our child when in the charge of the school.
4. I/We understand the students are taken on the field trips/picnic to learn about cultural and environmental resources of India as a part of the regular educational programme. All school trips will be supervised by staff members and/or other responsible adults who will exercise all reasonable caution. However, I/We agree that the school and/or the staff members shall not be held responsible for accidents, if any, either en-route or during the outing itself.
5. I/We understand that if some changes have to be made in any travel schedule or any other plans shared with the parents, due to unavoidable circumstances, I/We will not hold the School responsible for the same.
6. I/We understand that the school follows NEP (New Education Policy 2020). We also understand that the school management will be using the pictures of the various academic, co-curricular and sports activities conducted in the school premises and outside, for various publications.

Student's Name _____

Grade/Division _____ Roll Number _____ Year of admission _____

Name of the Father/Guardian : _____ Name of the Mother : _____

Signature : _____ Signature : _____

Mobile No : _____ Mobile No : _____

POINTS TO REMEMBER

Here are some important rules from this calendar which are reiterated with a humble request for compliance. This will only help us focus better on the well being of our students

1. **Punctuality & Discipline** : Students should report to school on time, in proper and complete school uniform. More than three remarks of any kind will result in the student being sent home. **A student of A. M. Naik School should be dressed in proper and complete uniform whenever he or she steps into the school campus even if it is a holiday, weekly off, open house or any other activity.**
2. **Visiting Hours** : Kindly adhere to the timings given on page no 1 of this calendar. The main gates will be closed after the visiting hours, unless there is an emergency.
3. **Calls to School** : Avoid calling the school for information available on the MICM. Make your conversations brief. **No teacher/coordinator/HM will be connected on the telephone during the school hours, unless it is an emergency.**
4. **Communication with the school:** Always mention your ward's name, Grade and Division whenever you communicate with the school. In absence of the same, the communication may go unattended.

DO NOT send mails for:-

- a) **Leave** : Applying for leave unless it is a long leave and you are attaching a medical certificate. A calendar note may be sent. **Half day leaves are not permitted.** Similarly on stay back days, once the student has reported to school, he/she will not be permitted to go home early, unless there is an emergency. No exemption in the stay back activities will be given.
 - b) **Not Availing Bus Service** : Informing the school that your ward will not be availing the bus service on a particular day or to drop your ward in some other stop. Please refer to page no **38** of the bus rules for the procedure to be followed. Such mails will not receive any response.
5. **Unwell Students** : If your ward is unwell, please do not send him/her to school, even if there is a weekly test. In such cases the student will not be permitted to attend school and the parent will have to pick up their ward from the reception at the earliest. The student will be marked absent.
 6. **Tiffins, projects etc** : Do not send any tiffin, water bottle, projects or any kind of stationery etc. after your ward steps inside the school building. They will not be accepted owing to safety reasons.
 7. **Parent Pass** : No student will be handed over to parents or any authorised person without producing the Parent Pass. Please carry the same for all events where you have to take custody of your ward.
 8. **Entry Pass** : An Entry Pass is issued to all parents for events like Annual Days, Sports Day etc. Keeping in mind that the seats are limited, this Entry Pass is for **2 ADULTS ONLY**. Which means only 2 Adults and no children in the age group of 3 years to 17 years (both inclusive) will be permitted. Babies in arms (below 2 years) are allowed to be seated on the parent's lap. **Day Care facility of the school @ INR. 1000/- per day may be availed for children in the age group of 3 to 17 years during such events.**
 9. **Dress Code** : Parents are requested to be formally dressed whenever they step into the school. Shorts, Bermuda, three fourth pants, mini skirts, short dresses etc. are not permitted inside the school campus. Your attire should always befit an educational institution.
 10. **Code of Conduct** : Our School Campus is our temple of knowledge. Screaming, yelling, use of defamatory language, arguing is strictly prohibited. **Having loud arguments with the teachers during open days is also prohibited.**

Signature of the Father / Guardian : _____

Signature of the mother : _____

Mobile No : _____

Mobile No : _____

STUDENT INFORMATION

(TO BE FILLED IN BY THE PARENT / GUARDIAN WITHIN 10 DAYS OF RESUMING / JOINING SCHOOL)

Name: _____

Date of Birth : _____

Grade: _____ Div: _____

GR No: _____

House: _____

Aadhar Card No. : _____

Walking with escort / Walking without escort / Bus

(Bus No) : _____

House

Name of the Class Teacher: _____

Name of the Co-Class Teacher: _____

Parent's Details

Mother Father / Guardian

Name : _____

Occupation : _____

Office Address : _____

Residence Address : _____

Mobile No. : _____

Email Id : _____

Sibling's information (brother/s or sister/s studying in A. M. Naik School, Powai):

1) Name: _____ Grade / Div.: _____ House _____

2) Name: _____ Grade / Div.: _____ House _____

Name and relationship of the person to be contacted in case of emergency

Name: _____ Relationship: _____

Emergency Contact Phone Number: _____

Father / Guardian

Mother

Name : _____

Name : _____

Signature : _____

Signature : _____

Mobile No : _____

Mobile No : _____

Any changes in the above information should be communicated to the school immediately.

PS: If we need to provide only Jain Food to your ward during School Events/Field Trips etc.

Please tick the correct option.

Yes

☐

No

☐

HEALTH CARD

(TO BE FILLED IN BY THE PARENT / GUARDIAN WITHIN 10 DAYS OF RESUMING / JOINING SCHOOL)

Name of the Student : _____

Grade : _____ Div: _____ GR No.: _____ Blood Group: _____

Family Doctor's name, address and contacts details: _____

Phone No.: _____

If the student is suffering from any **medical ailment**, however insignificant, please mention:

- _____
- _____

If the student is **allergic** to any medication, food etc please mention:

- _____
- _____

If the student has undergone any **surgical procedure**, please mention (You may, if you wish, give a confidential note to the School Nurse)

- _____
- _____

Parents are requested to note that the above information will be critical in case of an emergency. Hence the parents should ensure that the information provided is authentic and up to date.

Please Note :

- The First Aid Centre at school is managed by a qualified nurse, capable of attending to the needs of the students in terms of First Aid while at school.
- In the event of any medical emergency, the school will first try to get in touch with the parents or guardian of the student.
- If the school is not able to get in touch with either of the parents or guardian, the school is authorised to consult the nearest qualified medical practitioner or take the student to the nearest hospital based on the nature of the emergency.
- The charges for the external medical counselling or hospitalization, if any, will have to be borne by the parents.
- The school or its staff will not be held responsible for the line of treatment advocated by the said medical practitioner or hospital and any consequences thereafter.
- In case the student has a fall or starts feeling uncomfortable during breaks or between two periods, he/she should bring the same to the notice of the teacher.

(Name and Signature Father/Guardian)

Mobile No.: _____

(Name and Signature Mother)

Mobile No.: _____

- * Any changes in the above information should be communicated to the school immediately.

STUDENT INFORMATION

(TO BE FILLED IN BY THE PARENT / GUARDIAN WITHIN 10 DAYS OF RESUMING / JOINING SCHOOL)


Name: _____

Date of Birth : _____

Grade: _____ Div: _____

GR No: _____

House: _____

Aadhar Card No. : _____

Walking with escort / Walking without escort / Bus

(Bus No) : _____

House

Name of the Class Teacher: _____

Name of the Co-Class Teacher: _____

Parent's Details

Mother Father / Guardian

Name : _____

Occupation : _____

Office Address : _____

Residence Address : _____

Mobile No. : _____

Email Id : _____

Sibling's information (brother/s or sister/s studying in A. M. Naik School, Powai):

1) Name: _____ Grade / Div.: _____ House _____

2) Name: _____ Grade / Div.: _____ House _____

Name and relationship of the person to be contacted in case of emergency

Name: _____ Relationship: _____

Emergency Contact Phone Number: _____

Name and Signature of the parent/guardian.

(Father / Guardian)_____
(Mother)

Any changes in the above information should be communicated to the school immediately.

PS: If we need to provide only Jain Food to your ward during School Events/Field Trips etc.

Please tick the correct option.

Yes

☐

No

☐

HEALTH CARD

(TO BE FILLED IN BY THE PARENT / GUARDIAN WITHIN 10 DAYS OF RESUMING / JOINING SCHOOL)

Name of the Student : _____

Grade : _____ Div: _____ GR No.: _____ Blood Group: _____

Family Doctor's name, address and contacts details: _____

Phone No.: _____

If the student is suffering from any **medical ailment**, however insignificant, please mention:

- _____
- _____

If the student is **allergic** to any medication, food etc please mention:

- _____
- _____

If the student has undergone any **surgical procedure**, please mention (You may, if you wish, give a confidential note to the School Nurse)

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- In case the student has a fall or starts feeling uncomfortable during breaks or between two periods, he/she should bring the same to the notice of the teacher.

(Name and Signature Father/Guardian)

Mobile No.: _____

(Name and Signature Mother)

Mobile No.: _____

- * Any changes in the above information should be communicated to the school immediately.

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Name: _____

Date of Birth : _____

Grade: _____ Div: _____

GR No: _____

House: _____

Aadhar Card No. : _____

Walking with escort / Walking without escort / Bus

(Bus No) : _____

House

Name of the Class Teacher: _____

Name of the Co-Class Teacher: _____

Parent's Details

Mother Father / Guardian

Name : _____

Occupation : _____

Office Address : _____

Residence Address : _____

Mobile No. : _____

Email Id : _____

Sibling's information (brother/s or sister/s studying in A. M. Naik School, Powai):

1) Name: _____ Grade / Div.: _____ House _____

2) Name: _____ Grade / Div.: _____ House _____

Name and relationship of the person to be contacted in case of emergency

Name: _____ Relationship: _____

Emergency Contact Phone Number: _____

Name and Signature of the parent/guardian.

(Father / Guardian)_____
(Mother)

Any changes in the above information should be communicated to the school immediately.

PS: If we need to provide only Jain Food to your ward during School Events/Field Trips etc.

Please tick the correct option.

Yes

☐

No

☐

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- _____
- _____

If the student has undergone any **surgical procedure**, please mention (You may, if you wish, give a confidential note to the School Nurse)

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- In the event of any medical emergency, the school will first try to get in touch with the parents or guardian of the student.
- If the school is not able to get in touch with either of the parents or guardian, the school is authorised to consult the nearest qualified medical practitioner or take the student to the nearest hospital based on the nature of the emergency.
- The charges for the external medical counselling or hospitalization, if any, will have to be borne by the parents.
- The school or its staff will not be held responsible for the line of treatment advocated by the said medical practitioner or hospital and any consequences thereafter.
- In case the student has a fall or starts feeling uncomfortable during breaks or between two periods, he/she should bring the same to the notice of the teacher.

(Name and Signature Father/Guardian)

Mobile No.: _____

(Name and Signature Mother)

Mobile No.: _____

- * Any changes in the above information should be communicated to the school immediately.



NATIONAL ANTHEM

Jana-gana-mana-adhinayaka, jaya he
 Bharata-bhagya-vidhata.
 Punjab-Sindh-Gujarat-Maratha
 Dravida-Utkala-Banga
 Vindhya-Himachala-Yamuna-Ganga
 Uchchala-Jaladhi-taranga.
 Tava shubha name jage,
 Tava shubha asheesh mange,
 Gahe tava jaya gatha,
 Jana-gana-mangala-dayaka jaya he
 Bharata-bhagya-vidhata.
 Jaya he, jaya he, jaya he,
 Jaya jaya jaya, jaya he!

The translation in English is :
 Thou art the ruler of the minds of all people,
 Dispenser of India's destiny.
 The name rouses the hearts of Punjab, Sind, Gujarat
 and Maratha
 Of the Dravid and Orissa and Bengal
 It echoes in the hills of the Vindhyas and Himalayas
 Mingles in the music of the Yamuna and Ganga
 And is chanted by the waves of the Indian Sea.
 They sing thy praise
 And pray for thy blessings
 The salvation of all people is in thy hand
 Thou dispenser of India's destiny.
 Victory, victory, victory to thee.

The lyrics are derived from the first stanza
 of Rabindranath Tagore's five-stanza poem
 "Bharot Bhagyo Bidhata", or "Dispenser of India's "
 Destiny".

THE CONSTITUTION OF INDIA PREAMBLE

WE, THE PEOPLE OF INDIA, having
 solemnly resolved to constitute India into a
**'[SOVEREIGN, SOCIALIST SECULAR
 DEMOCRATIC REPUBLIC]** and to secure
 to all its citizens:

JUSTICE, social, economic and
 political;

LIBERTY of thought, expression, belief,
 faith and worship;

EQUALITY of status and of opportunity;
 and to promote among them all

FRATERNITY assuring the dignity of
 the individual and the ²[unity and
 integrity of the Nation];

IN OUR CONSTITUENT ASSEMBLY
 this twenty –sixth day of November, 1949 do
**HEREBY ADOPT, ENACT AND GIVE TO
 OURSELVES THIS CONSTITUTION.**

NATIONAL PLEDGE

India is my country.
 All Indians are my brothers and sisters.
 I love my country and
 I am proud of its rich and varied
 heritage.
 I shall always strive to be worthy of it.
 I shall give my parents, teachers,
 and all elders respect ;
 and treat everyone with courtesy.
 To my country and my people,
 I pledge my devotion.
 In their well-being and prosperity
 alone lies my happiness.
 Jai Hind...

राज्यगीत

जय जय महाराष्ट्र माझा, गर्जा महाराष्ट्र माझा
जय जय महाराष्ट्र माझा, गर्जा महाराष्ट्र माझा ॥१॥
भिती न आम्हा तुझी मुळी ही गडगडणाऱ्या नभा
अस्मानाच्या सुलतानीला जबाब देती जिभा
सह्याद्रीचा सिंह गर्जतो शिव शंभू राजा
दरी दरीतून नाद गुंजला महाराष्ट्र माझा
जय जय महाराष्ट्र माझा, गर्जा महाराष्ट्र माझा ॥१॥
काळ्या छातीवरी कोरली, अभिमनाची लेणी
पोलादी मनगटे खेळती, खेळ जीवघेणी
दारिद्र्याच्या उन्हात शिजला
निढळाच्या घामाने भिजला
देश गौरवासाठी झिजला
दिल्लीचे ही तख्त राखितो, महाराष्ट्र माझा
जय जय महाराष्ट्र माझा, गर्जा महाराष्ट्र माझा
जय जय महाराष्ट्र माझा ॥२॥

Lyrics : Raja Badhe | Music : Srinivas Khale



STATE SONG Meaning

Victory to my Maharashtra, roar! my Maharashtra!
Victory to my Maharashtra, roar! my Maharashtra!

We do not fear thee at all, O Thundering Clouds.
We boldly reply to the Sultans of Sky Above.
The lion of the Sahyadri roareth,
King Shivaji and King Sambhaji,
From every valley clamoureth "My Maharashtra!"

Victory to my Maharashtra, roar! my Maharashtra!
Victory to my Maharashtra!

Inscriptions of pride he carved on his black chest,
His iron fists battled in lethal fights.
In the heat of poverty he burned;
in the sweat of toil he bathed,
He struggled for the nation's glory;
he defendeth the throne of Delhi – my Maharashtra!

Victory to my Maharashtra, roar! my Maharashtra!
Victory to my Maharashtra!

NATIONAL SONG

Vande Mataram

Sujalam suphalam malayajasitalam
Sasyashyamalam mataram
Vande mataram
Shubhra jyotsna
pulkita yaminim
Phulla kusumita
Drumadasobhanim
Suhasinim
Sumadhura bhasinim
Sukhadam varadam
mataram
Vande mataram

Written by : Bakim Chandra Chatterjee

Meaning

Mother, I bow to thee!
Rich with thy hurrying streams,
Bright with thy orchard gleams,
Cool with the winds of delight,
Dark fields waving, Mother of might,
Mother free.

Glory of moonlight dreams,
Over thy branches and lordly streams,
Clad in thy blossoming trees,
Mother, giver of ease,
Laughing low and sweet,
Mother, I kiss thy feet,
Speaker sweet and low,
Mother, to thee I bow.

About A. M. Naik School, Powai

A.M. Naik School, set up by the Naik Charitable Trust in the expansive L&T Campus in Powai, Mumbai, is devoted to transforming lives through the power of education. Students stepping across our threshold will embark on a journey of exploration and discovery – of the Universe around them and more importantly the world within.

Logo :



Designed by : Mr. Milind Deo

Motto:

Learn – Lead - Achieve Conceptualized by : Dr. Madhura Phadke

Vision:

We shall endeavour to bring out the very best in our students. We will enrich the intellectual capabilities of our students, deepen their understanding and enable them to grow into outstanding achievers with distinctively Indian values.

Mission:

Our faculty, our state-of-the-art facilities and the modern techniques deployed will make the process of learning enjoyable and enriching. We are committed to keeping ourselves abreast of developments in the field of research and allied disciplines to remain at the leading edge of educational instruction.

Aim:

We will

- Challenge the boundaries that limit minds and hold back the spirit of discovery,
- Facilitate growth in terms of knowledge, intellect and values,
- Transform the seeds of aptitude into the splendour of accomplishment.

Theme: Diamond

Be like a diamond, precious and rare, not like a stone found everywhere.

- Our Strength
- Our Teachers who get pupils excited about learning by...
 - Promoting Creativity and Innovation
 - Developing Analytical and objective facilities
 - Instilling a growth mind set with Quest for Knowledge and a Desire to Excel
 - Imparting Moral Leadership
 - Fostering Holistic Development
 - Equipping Students with skill and knowledge essential for living in the 21st century

FROM THE DESK OF THE CHAIRMAN

Education and community service have been part of my family tradition for three generations. My grandfather was the first Principal of a traditional Gurukul in South Gujarat. My father was a teacher here in Mumbai in one of the city's best public schools. He could have continued teaching here, but hearing Gandhiji's message that the real India lives in its villages, my father left Mumbai for rural South Gujarat. He became the Founder Principal of a village school in Endhal. After that, his whole life was dedicated to transforming the lives of the poorest of the poor through the redeeming power of education.



This is the tradition I inherited. When my turn came, I decided to carry forward the lamp of learning by setting up the Naik Charitable Trust which has built many schools in rural South Gujarat. This is the first School in a large metropolis like Mumbai, and we have great expectations from this institution. Our endeavour is to integrate the best of traditional and modern methods of teaching and to make it one of the most inclusive schools of this country. Its doors are open to all – with no distinction made between caste, community or creed. I strongly believe that education is a powerful tool for empowerment for it provides children access to opportunity.

The infrastructure here is among the best in the field of academics anywhere in the city. We have technology-enabled classrooms, libraries, and laboratories for several subjects, unique Safety and Innovation labs and Art Studios. All this is essential for a good school, but it is not enough. Ultimately, it is the competency of the teachers and the quality of the teaching they impart which really define a school.

So, we began by appointing Dr. Madhura Phadke, a well-known figure in the field of school education, as the Principal and then proceeded to build the faculty and staff through a rigorous recruitment process. I was part of the apex of the 6-step selection process, and I have personally met every single staff member recruited at this school. That is how much I value the key roles played by the teachers in the academic process.

We hold a special responsibility in our hands: we have been entrusted with the responsibility of shaping the future of children who will in turn shape our country. Our

Vision is that we will enable our students to grow into outstanding achievers with strong Indian values. Both are equally important - for this is a school where the acquiring of knowledge will go hand in hand with the attainment of wisdom.

Another very important aspect is a robust spirit of nationalism. I am very proud of being an Indian. If you visit any of my offices – either on the top floor of this building or anywhere around the world, you will see the Tricolor fluttering. That reminds me of my duty to the nation at every moment. I wish this spirit to be deeply ingrained in every student so that when they grow up, they are conscious of their larger national and social responsibilities. This means saying a firm 'No' to the temptation of migrating overseas and deciding to remain in our motherland and serve our people.

I hope to see the alumnus from this school become nationally and perhaps globally acclaimed professionals in any of the vocations they choose – engineers, doctors, artists, musicians, experts in management and finance, sportsmen. And when asked about their success story, they will say with pride – It all began with this School.

Hearing those words will be my greatest joy.

I am confident that under the leadership of Dr. Madhura Phadke, the entire school cohort will put in it's best to make this school the finest in the city. Every student will 'Learn, Lead and Achieve' in service of this great Nation of ours and the society to which we owe so much.



Jai Hind!

A. M. Naik
Chairman Emeritus
Larsen & Toubro
and
Chairman
Naik Charitable Trust

FROM THE DESK OF THE PRINCIPAL



Dear Students,

Welcome to A. M. Naik School, Powai, the best possible start for each one of you!

The School is managed by the Naik Charitable Trust and proudly stands on the sprawling L&T campus in Powai.

'A journey of a thousand miles begins with a simple step', similarly our lifelong journey started with laying a perfect foundation and then placing a perfect brick in October 2020. Each tiny effort built on the next, led to a strong foundation called 'trust' and finally the dream came true in June 2022, when the school opened its gates to receive its first batch of students.

We believe that every student is a seed, which has the potential to grow, if nurtured with love and care, under the right guidance. Our faculty is committed to keeping abreast of developments in the field of education and allied disciplines, to ensure that we remain at the leading edge of educational methodologies and best pedagogical practices.

The School is established with the objective of providing each one of you the best possible academic and co-curricular inputs, to transform you from being young children to becoming responsible global citizens of tomorrow. Our campus is vibrant, filled with energy, enthusiasm, and activity. My colleagues will encourage questioning and stoke your spirit of enquiry and discovery, to ensure that you are agile in your thinking. We will create an awareness amongst you, to stand up for your rights but at the same time, we will also focus on your duties and responsibilities towards society at large.

While the learning atmosphere here is open, just and fair, values and discipline will be given equal importance. Though the medium of instruction is English, a healthy respect for all languages will be fostered in our students.

Respect and this acceptance of a diverse Indian community, appreciation of and pride in our culture is also embodied in our School Song.

"Educating the mind without educating the soul and heart, is no education at all," – Aristotle.

We are well equipped to provide you with the tools to face life, but we are also alive to our duty to revise and reflect over the concepts that we teach, so that the education that is imparted is truly absorbed by you.

We are committed to developing compassionate, resilient, lifelong learners through a personalised progressive environment. We believe that it is important to create an ambience where you eagerly look forward to coming to school.

We know that we have a daunting task ahead of us. However, team work, patience and perseverance is a hallmark of A. M. Naik School, Powai. Our recognition as the "Best Emerging School" in India by Cfore, Affiliation with the CISCE and ISC and Provisional Affiliation with CCE, Finland to become the first NEP Model School, are testimonies of collaborative effort

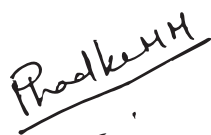
We invite each parent to be our partner. Let us join hands in grooming young minds so that they walk the path of life with success.

Dear Students, we want you all to have fond memories of your time spent with us, long after you have left the portals of the school (physically).

Always remember that you are surrounded by a harmonious blend of a committed and caring Management, conscientious and devoted teachers and loving and supportive parents. Such an environment will provide you with the perfect ballast as you take off into the world.

I wish you all the very best as you become an integral part of Team AMNS.

May this be your first step towards becoming a global citizen.



Dr. Madhura Phadke
Principal

SCHOOL PRAYER

तुम बुद्धि दो, तुम तेज दो
नवचेतना, विश्वास दो
जो सत्य सुन्दर हो सदा
आजन्म उसका साथ दो
तुम बुद्धि दो, तुम तेज दो
नवचेतना, विश्वास दो
खो गया जिनका जहाँ
हम बने उनके संगति
भूले है जो वो राह अपनी
बने उनके सारथी
तुम बुद्धि दो, तुम तेज दो
नवचेतना, विश्वास दो
साधना जो करे तुम्हारी
उनका भी तुम साथ दो
जो सत्य सुन्दर है सदा
आजन्म उसका साथ दो
तुम बुद्धि दो, तुम तेज दो
नवचेतना, विश्वास दो
जान पाएँ दुर्बलों के
दुःख और वेदना
बहती रहे मन में सदा
उनके लिए संवेदना
हर खून के कतरे को
सच जानने की आस दो
सामर्थ्य इन शब्दों को
और अर्थ इस जीवन को दो
तुम बुद्धि दो, तुम तेज दो
नवचेतना, विश्वास दो
सन्मार्ग और सन्मति
मिलती रहे सत्संगति
आये संकट कितने ही
ना भ्रष्ट हो अपनी नीति
इन पंखों को दे नया बल
उड़ने को तुम आकाश दो
जो सत्य सुन्दर है सदा
आजन्म उसका साथ दो
तुम बुद्धि दो, तुम तेज दो
नवचेतना, विश्वास दो

मूल प्रार्थना : गुरु ठाकुर
भावानुवाद : श्री ऋषिकेश जोशी

PARAPHRASE OF THE SCHOOL PRAYER

Bless us, O Lord with intelligence, with brilliance
With rejuvenation and with confidence
Let us stand by
Whatever is true, and beautiful
Bless us, O Lord with intelligence, with brilliance
With rejuvenation and with confidence
Let us comfort those
Who have lost everything in the world
Let us be with those
Who walk on the path shown by you
Let us be sensitive to
Others' sorrow and misery
Let our hearts always be filled
With empathy for those people
Let every drop of our blood
Be filled with a quest for truth
Fill our prayer with strength
And our life with purpose
Bless us, O Lord with intelligence, with brilliance
With rejuvenation and with confidence
Let us stand by
Whatever is true, and beautiful
Bless us, O Lord with intelligence, with brilliance
With rejuvenation and with confidence

Original Prayer : Shri Guru Thakur
Paraphrased by : Shri Rishikesh Joshi

SCHOOL SONG

Shining like diamonds
Precious and rare
Quick clever minds
And heart so full of care

A million dreams have we
Ten thousand questions too
Eager to build a world
Beautiful and true

Do Re Mi Fa So La Ti Do
Sa Sa, Ni Ni, Dha Dha, Pa Pa, Ma Ma, Ga Ga, Re Re, Sa-

विद्या का दीप जलाएंगे
साहस और धैर्य दिखाएंगे
हीरे सा जगमगाएंगे
दुनिया को चमक दिखाएंगे

A diamond isn't made
In a day, a year or two
But once it starts to sparkle
It's a pretty awesome jewel

आsssss आss आss आss

खेळामध्ये आम्ही होऊ कीर्तिवंत
अभ्यासात आम्ही होऊ यशवंत
ए. एम. नाईक शाळेचे आम्ही आहोत हिरे
आसमंत आम्ही व्यापून टाकू सारे

We'll face the cut and grind
The stress and pressure too
For we are shining Diamonds
of A. M. Naik School

“ Learn Lead Achieve”

Conceptualized by - Dr. Madhura Phadke

Composed by -

Mrs. Anuradha Murthi, Advisor & Head - Department of English
Mrs. Nirupma Srivastava, Head - Department of Music
Mrs. Manasi Chavan, Head - Department of Marathi

DAILY PRAYERS



1. IN THE MORNING

A new day has now begun
Bringing work and lots of fun
Please help me God, through this day
To do my best in every way
Make me your channel for joy and cheer
Keep me from causing pain to peers

2. BEFORE MEALS

Thank you God for the food we eat
Every morsel with care we treat
For Nature does with love and care
Give us daily this bountiful fare



3. AFTER MEALS

Thank you God for the food we ate
We did not let a bit go waste
Now with food we have been blessed
We'll do our work with joy refreshed

4. AT THE END OF THE DAY

My day in School is over now
My hands I join, my head I bow
To teachers, coaches, staff I say
Thank you for this joyous day
I pray that all be safe and sound
Until another day comes around



School Theme : Diamond - Conceptualized by - Dr. Madhura Phadke



We have chosen diamond as the theme of our School. Formation of a diamond can be correlated to the cycle of schooling. Carbon turns into Diamond under the right amount of temperature, pressure and catalyst. Similarly, the mentors and facilitators (as catalyst) can mould every student into a precious human being and responsible citizen of tomorrow with the right kind of academic and co-curricular inputs, values and discipline.

Another important aspect of a Diamond is when white light enters it, you get a full spectrum of colours as it exits the Diamond. Similarly when our students leave the portals of our school they will be well rounded and responsible citizens.

At A. M. Naik School we want our students to be like Diamonds, precious and rare and not like the stones found everywhere.

School Houses

We believe that every student entering our school's portal has the potential of developing into a multi-faceted diamond and in keeping with this theme we have named our houses also after precious gems:

RUBY HOUSE

Colour : Red

Defining Qualities : Courage, Passion, Vitality

It is associated with improved energy and concentration, creativity, loyalty, honour and compassion. Ruby is considered to be protective of home, possessions and family. Ruby is said to stimulate the heart and bring spiritual wisdom

SAPPHIRE HOUSE

Colour : Blue

Defining qualities : Clarity, Vision, Wisdom

Sapphire is said to be the gem of wisdom, stimulating concentration, enhancing creativity and promoting purity and depth of thought. It is believed to focus and calm the mind as well as remove unwanted thoughts, depression and mental tension.

PERIDOT HOUSE

Colour : Green

Defining Qualities : Equanimity, Harmony, Serenity

Known as the gem of compassion, Peridot is believed to bring good health, restful sleep and peace to relationships by balancing emotions and mind. It is also a stone of abundance and gratitude, and can help us acknowledge and invite abundance, both material and spiritual, in our lives.

CITRINE HOUSE

Colour : Yellow

Defining Qualities : Determination, Exuberance, Positivity

Citrine is believed to be of value in healing the spiritual self, as it is a powerful cleanser and regenerator. It contains the virtues of self-healing, inspiration and self-improvement. Carrying the power of the Sun, it is excellent for overcoming depression, fears and phobias.

Our Elementary Section

Aligning with the theme of our School, we consider our students to be precious gems. Hence we have decided to name the Divisions of our Elementary Section with the names of precious gems:

Morning Batch

Amethyst - Known as "Gem of Fire", that helps to relieve stress, it enhances intuition, spirituality and protects us from negativity.

Beryl - Viewed as "Healing Gem", it motivates a person to be industrious and clever.

Copal - Known as "Cleansing Gem", it encourages the mind to have pure thought and helps removing stagnant energies.

Danburite - Viewed as "Angelic Gem", it brings peace to our mind and heart.

Afternoon Batch

Enstatite - Known as "Energy Gem", it enhances memory and consolidates our energy levels.

Feldspar - Viewed as the "Purifying Gem", it enhances one's self-respect, self-esteem and self-awareness.

Garnet - Known as the "Soothing Gem" that provides stability and balance, it is also associated with mental clarity, grounding and determination to achieve one's goal.

Hessonite - Viewed as the "Mighty Gem", it protects against evil, it also inculcates creativity and instills confidence.





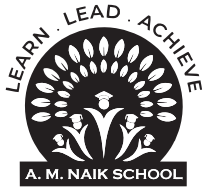
A. M. NAIK SCHOOL, Powai ICSE & ISC (11th & 12th) (MA-283)

ELEMENTARY SECTION

Dear Parent,

Kindly note that your child would be a part of the following activities under the 'Jewel of the Week' programme, an initiative taken by the school for the holistic development of it's students.

Days	Details
	The learners will help the facilitator to keep the class neat and tidy and maintain the discipline of the class.
	The learner will share creative object created using waste materials for the Tinkering Lab.
	The learner will dress up in a wacky outfit.
	The learner will get to showcase his/her talent in dance, singing, playing any instrument and so on...
	The Parent will create a two to three minute video which can be shared with the Class Teacher on the below mentioned email ID. The same will be watched by the student's peers in the class. admin_executive_ele@amnaikschool.in



A. M. NAIK SCHOOL, Powai
ICSE & ISC (11th & 12th) (MA-283)

Elementary Section
(Nursery to Grade 2)
Jewel of the Week

**The most precious JEWELS we will ever have around our neck are
the arms of our CHILDREN!!**

PHOTO

Dear _____ P/O _____

It's time for your child to shine!

We have planned a lot of special things to honour our JEWEL of the week.

We are proud to announce your ward _____ as the JEWEL of the Week
beginning from _____ to _____

Thank You!

Facilitator's Signature: _____

Code of Conduct

Every educational institution has its pre-defined 'Code of Conduct' based on conventional principles and expectations that are binding to the entire school cohort. It is established to foster the intellectual and civic development of students in a safe and secure learning environment, and to protect the core mission of the school. It includes rules and regulations which are a set of guidelines/instructions that help a school run smoothly and makes it a safe place where students learn in a nurturing environment. Students are responsible to the school authorities not only for their conduct in school, but also for their general behaviour outside as it reflects on the reputation of the school.

The following are the codes to be followed :

I. Attendance and Leave Policy

1. Students are expected to be punctual at all times. They must reach the school at least 5 minutes before the First Bell. More than three late marks in a month (or any other remark like improper uniform, unruly behaviour, etc) will result in student not being allowed to attend school for 1 day. On such instances the parent will have to come and pick up their ward from school at the earliest.
2. 100% attendance is appreciated and will be rewarded with a certificate.
3. **Minimum 75% attendance** is necessary for promotion to the next Grade.
4. The Principal has the authority to grant or reject a Leave Application.
5. In the event of a planned leave of **1 to 3 days**, a leave note has to be written on the 'Leave of Absence Record' page No 100
6. In the event of a **planned leave of more than 3 days**, a formal letter addressed to the Principal, enclosed in a sealed envelope and has to be sent to the class teacher. The same should also be updated in the school portal.
7. In the event of an emergency, a leave letter clearly stating the reason for absence must be submitted upon re-joining the school and the same should be updated in the school portal.
8. Students who remain absent without any intimation **for more than 15 days** are liable to have their names struck off from the roll and they may not be re-admitted.
9. **Half day leave is not applicable to students.** Requests for allowing students to leave school before dispersal time, after unit tests or on any other occasion will not be entertained. The student will be marked ABSENT and the weekly test marks will not be considered. It is mandatory for the students of the Secondary Section to stay after school, if present, for their activities on Mondays and Fridays.
10. If the student is unwell (**even during exams**), they will not be permitted to attend school. A mail attaching medical and Fitness Certificate should be sent to school when the student resumes. The student will be given the exam paper to be solved at home for better understanding. Kindly note the marks will NOT be counted. This is to be STRICTLY FOLLOWED.
11. The school does not provide any retest for class assignments, unit tests or any other examinations missed due to absence.

12. Irregular attendance, habitual late coming, unjustified or unexplained absence of more than three days during the school term may result in strict disciplinary action.
13. Attendance on **the first and the last day of the School** for each term is mandatory. If a student is absent on the first or last working day, the student will not be permitted to enter the class without his / her parents meeting the Headmistress with a written letter giving valid reason for the absence.
14. Long leave for reasons **other than medical** will be granted once in 2 years and prior permission for the same will have to be sought, without which it would be considered as unauthorised leave.
15. Students, when unwell, should not be sent to the school. In the case of illness for more than 3 days, a written application / cover letter from the parent along with Fitness Certificate from a registered Medical Practitioner should be submitted to the Headmistress on the student's return to the school, failing which the student will not be allowed to attend the school.
16. The student will be responsible for completing the work missed during their absence. For this, the students / parents can check the class work and homework uploaded on the School Portal and in case of any query they can approach the Headmistress or Section Head of the respective section.

II. Medical / Psychological Test

1. After joining the school or at any time during the tenure of the student in the school, if the Academic Committee of the school feels he/she needs to undertake any tests like medical, IQ, Learning Disabilities, or any psychological evaluation or assessment, the parent would be requested to get it done and submit a report to the school's counseling department.
2. Based on the reports, the counseling department and the Principal will give their recommendations to the parents like appointing a shadow teacher, being a part of the ALP [Assisted Learning Programme] and so on. The parents are expected to abide by the same to help the student perform well. **Kindly note that all such information would kept confidential.**

III. School Calendar

1. Every student must be in possession of his/her calendar on every working day and while entering the school premises on any other given day.
2. Routine notices will either be sent through the student's calendar or will be displayed on the e-portal of the school. Parents are expected to check the calendar/e-portal every day and to take a note of any communications sent by the School.
3. Any communication to the school must be through the School Portal only. Telephonic communication will be entertained only in case of an emergency.
4. In case of loss/misplacement of the school calendar, a written application has to be sent to the Class Teacher. A charge of **Rs. 250/-** has to be paid through MICM for the issuance of a new school calendar.

IV. Identity Card

1. An ID card will be issued to all students and the same should be worn at all times while on the school premises and in the school bus.
2. In case of loss/misplacement of ID Card or Parent Pass a written application has to be sent to the Class Teacher. A charge of **Rs. 100/-** has to be paid through MICM for the issuance of a new ID Card / Parent Pass.
3. Two Parent Passes will be issued to the parents/guardians of the student. Students leaving the campus will be allowed to leave only with the person furnishing the Parent Pass. Parents of Grades 6 to 10 who wish their wards to leave the school unescorted, will be issued an Exit Pass for which the parent will have to send a written application to the school.
4. Due to security reasons, parents/guardians are prohibited from entrusting the Parent Pass to unauthorised persons and/or frequently changing their ward's escort.

V. School Uniform

1. The School Uniform reflects respect for the institution and brings in uniformity amongst the students of the school. Students are expected to dress neatly in the uniform prescribed by the school whenever they are in the school campus and when they visit the school during vacations / sale of books / open house etc.

Vendor for school uniform : Arihant Dresses. Tel.: 9833058134

M-10 Uniforms. Tel.: 7738003700

Vendor for school shoes : Jyoti Stores at the time of the Books Sale or any local vendor

2. Personal hygiene and cleanliness must be maintained at all times and students must be well groomed at all times.
3. Nails should be neatly trimmed and hair must be cut short (crewcut) in the case of boys and neatly braided two plaits or pony tails with black ribbons in the case of girls .
4. Girls must use only black coloured cotton bands and ribbons with two pony tails or plaits. Girls with more than shoulder length hair should double up the plaits.
5. Fancy hair styles or hair colouring or any other accessories which are not part of the school approved uniform are not permitted.
6. No jewellery or accessories other than those mentioned under "School Uniform" like belt, socks, hairbands, black ribbons are permitted.
7. Application of mehendi, hair colour, makeup, kajal, lipbalms, nail paint is not permitted under any circumstances.
8. Students from Nursery to Sr. KG. should necessarily deposit one full set of labelled clothes with the Class Teacher on the first day of school to be used in case the uniform gets soiled. The set needs to be replaced if it is used.

9. Students must be in their proper and complete school uniform from head to toe including footwear and hair whenever they enter the school premises on any working or non working day for Activity/Competition/Special Class/Open House/Any Function/Book Sale or accompanying parents during PTA meetings.

VI. BIRTHDAY CELEBRATIONS

1. Children till Grade 2 are permitted to come to school dressed in casual wear, befitting the school environment.
2. **Only stationery items / homemade cakes and chocolates not exceeding INR. 30/- each should be sent for class distribution. Any gifts found above INR. 30/- will not be accepted and the same will be returned.**
3. Sending special gifts for teachers or staff members is strictly prohibited. The items as sent for distribution in the class may be shared with teachers and staff.
4. Sending birthday cakes, distributing invitations for birthday parties, exchange of gifts and such other activities are not permitted within school premises.

VII. SCHOOL OUTINGS

1. The School will be arranging for field trips, one-day picnics, overnight picnics etc. during the course of the year.
2. The details of the trip will be intimated to the parents along with a 'Consent Letter' that needs to be signed by both parents. The 'Consent Letter' is mandatory for the student to be a part of the trip.
3. Payment for the trip has to be made through the e-portal of the school or to the tour operator as the case may be on the scheduled date. Any request for the extension of date will not be considered. Any request / Emails for accepting payment after the due date will not be entertained.
4. Students who have paid for the trip and **submitted the duly signed 'Consent Letter'** will be considered eligible to join the trip. Payment of money without the Consent Letter will not entitle the student to be a part of the trip/excursion.

VIII. GENERAL RULES FOR STUDENTS:

1. All students and staff members are expected to speak in English while on the school campus.
2. Students are expected to maintain a high standard in their general behaviour and manner of speech.
3. Students should always walk to their left in a single line when they are in the school premises.
4. Attentiveness in class and regularity in homework and assignments are of prime importance.
5. **Copying during the weekly test or any exam is a grave offence. If any student is found copying during the weekly test or any exam, no marks will be accorded to the said student and also to the student helping in copying. The Principal's decision in this matter will be final. No emails or personal meeting for this matter will be entertained.**
6. If any student is found in possession of firecrackers, water pistols, periodicals, magazines, posters, pictures or books which do not belong to the curriculum or school, he/she will face strict disciplinary action for violating the school disciplinary rules.

7. The School strongly discourages parents from enrolling their wards for tuitions. Private tuition in any subject undertaken by any member of the school staff is forbidden and can result in the student and staff both facing strict disciplinary action.
8. Students are not expected to take part in any political activity.
9. If any student is found in possession of mobile phones, CDs, computer games, i-pods or any sharp object while they are at school or in school uniform, the school will confiscate the same and will return it to the parent on the **last working day of the academic year**. The School would not be held responsible for any loss or damage to the article while in the possession of the school.
10. Students publishing articles having any reference to the school should take prior written permission from the Principal.
11. Incidents of theft will be dealt with on a case-to-case basis and wilful thieving will lead to suspension from School for a decided period. Vandalism will be dealt with strictly. The cost for damage to School property will be borne by the defaulters.
12. Students of the whole class will be held responsible for the cleanliness of their classroom.
13. While participating in Inter-School Competitions, students should be in the School Uniform unless instructed by the school and must carry enough food and water.
14. It is mandatory for the Students to carry a table napkin to be placed under their tiffin box before having their food during the breaks.
15. Tiffin, Snack Box, Water Bottle or Projects will not be accepted from any Parent/Gaurdians after the commencement of the classes or any time during the school working hours, even for medical reasons.
16. No student will be exempted from games/physical education unless a Medical Certificate stating the reason with the specified period of exemption is submitted to the Principal.
17. Students should ensure that their shoes are labelled with their name. The school staff will not help any student find the unlabelled shoes. Students should untie their shoe laces and remove their shoes before entering the Music Room & Dance Room or any other carpeted room when advised by the teachers to do so. The footwear should always be placed on the shoe rack, in the block bearing the roll number.

IX. LOST PROPERTY

1. Any items like jackets, tiffin boxes, water bottles etc. misplaced by the student can be looked for on the ground floor, Atrium, next to the Cafeteria.
2. Students of the primary and secondary section can claim their lost property during lunch break or after school hours. For students of Elementary Section, parents can claim the lost property during the PTM every Thursday.
3. No requests / emails for lost property will be acknowledged or entertained.
4. **All such items, if not claimed, will be sent for charity, by the end of every month.**

X. GENERAL RULES FOR PARENTS / GUARDIANS

1. Parents/Gaurdians are expected to be formally dressed while visiting the school. Shorts, Bermuda, Three Fourth Pants, Mini Skirts are not permitted.
2. Parents/Guardians should direct any concerns that they may have to the HM/Section Head/Principal.
3. Letters should be addressed only to the Principal and should mention the name of the Student, Grade and Division in which their child is studying. Any communication without the student's name, grade and division will be treated as anonymous and will not be attended to.

4. Parents/Guardians are not allowed to go to the class or meet the facilitators during school hours.
5. Parents are requested to inform the school immediately, in case of a change of address or telephone number through email as well as through the e-portal of the school
6. Parents should ensure that students do not bring any valuable items to school.
7. Any amount of money specified by the school must be sent to the Class Teacher in a sealed envelope with the name of the Student, Grade, Division and Roll No. clearly mentioned on it.
8. Cheques sent towards the External Examinations must be attached with a covering letter, the format of which is given on page number 124. Any external exam unless compulsory will be conducted after the school hours.
9. Any written communication to the school, must be enclosed with a Covering Letter, the format of which is given on page number 124
10. Whenever the students are taken for picnic, field trips, competitions and so on, parents are requested to contact the Security Desk at the school half an hour prior to the informed time to confirm the exact time of arrival. Alternately you make check for the update from the PTA member.
11. The Principal's written permission is required for the following:
 - a) To make a collection for any purpose.
 - b) To arrange for a party, a picnic or a meeting in the School Premises.
 - c) To join Sports Meet or participate in games not arranged by the School.
 - d) To join a modelling assignment or showcasing our uniform in any media / advertisement.
12. Parents are advised not to discuss any queries with the teacher during arrival and dispersal. Parent can meet the teacher personally every Thursday (except on holidays) between 2:30 p.m. and 3:30 p.m.
13. No medication should be sent by the parent after the student comes to school. It will not be accepted. The medicine should be given in the morning or sent with the student with clear instructions regarding dosage.
14. The school does not encourage the concept of half working day. No mails, phone calls and calendar notes should be sent requesting the same. Stayback is compulsory on Mondays and Fridays upto 3:35 p.m. from Grade 6 onwards.
15. Application for leave should be sent through the School Calendar or written application to be sent to the Class Teacher. **Please do not send any emails for leave.**
16. **Parents are requested to ensure that their wards are present for all Annual Day / Sports Day practice as per the schedule given by the school.**
17. **The dates for the class photographs are mentioned in the school calendar. It is important for the student to be present on that day in neat and complete, regulation uniform. In case the student is absent, he/she will miss being a part of the class photograph.**

Signature of the Father / Guardian : _____

Signature of the mother : _____

Mobile No : _____

Mobile No : _____

School Uniform (Tuesdays, Wednesdays, Thursdays)

Nursery to Grade 2	Boys	Girls
Top	Beige Shirt	Light Brown Pinafore 2 inches below the knees
Bottom	Light Brown Shorts	Light Brown Bloomers (upto the knees)
Shoes	Black Velcro Shoes	
Socks	Full Length Beige with Light Brown Stripes (Calf Length School Socks)	
House Uniform	Collared T Shirt, Dark Grey Shorts with House Stripes	
Turban for Sikh Students	Light Brown (Tuesdays to Thursdays), House Colour (Mondays and Fridays)	
Grade 3 to 10	Boys	Girls
Top	Beige Shirt	Beige Shirt
Bottom	Light Brown Full Pants	Light Brown Skirt with Beige Stripes (2 inches below the knees)
		Light Brown Cycling shorts (Inner, knee length)
Shoes	Black Shoes with Laces	
Socks	Full Length Beige with Light Brown Stripes (Calf Length School Socks)	
Belt	Beige belt with Light Brown Stripes	
House Uniform (Mondays and Fridays)	Collared T Shirt, Dark Grey Track Pants with House Stripes	

Wearing of Bloomers (inner - knee length) for girls, Nursery to Grade 2 and Light Brown Cycling Shorts (inner - knee length) for girls, Grade 3 to 10 is mandatory.

MONSOON FOOT WEAR - NURSERY TO GRADE 10 ONLY BLACK FOAM CLOGS (CROCS OR ANY OTHER BRAND)

WINTER WEAR - NURSERY TO GRADE 2

	Boys	Girls
Top	Beige Shirt and Grey Cardigan with School Logo	Light Brown Pinafore 2 inches below the knees and Grey Cardigan with School Logo
Bottom	Light Brown full pants	Light Brown Slacks
Turban for Sikh Students	Light Brown (Tuesdays to Thursdays), House Colour (Mondays & Fridays)	

WINTER WEAR - GRADE 3 TO 10

	Boys	Girls
Top	Beige Shirt and Grey Cardigan	Beige Shirt, Light Brown Skirt with School Logo Beige Stripes Grey Cardigan with School Logo
Bottom	Light Brown full pants	Light Brown Cycling shorts (Inner, knee length) Long Slacks not permitted unless requested by the school
Turban for Sikh Students	Light Brown (Tuesdays to Thursdays), House Colour (Mondays & Fridays)	

HOUSE UNIFORM (MONDAYS AND FRIDAYS)

Grade	Description
Nursery to Grade 2	Collared T-shirt, dark grey track pants with house stripes.
Grades 3 to 10	Collared T-shirt, dark grey track pants with house stripes.
Turban for Sikh Students	House Colour Turbans (Mondays and Fridays)

FEE PAYMENT SCHEDULE AND CONDITIONS

Fees for the Academic Year 2025-26

1. Payment Schedule :

Quarter	Tuition Fee For	Term Fee	Payment Dates
1st Quarter	April, May, June - 2025	1st Term	1st April 2025 to 10th April 2025
2nd Quarter	July, August, September - 2025		1st July 2025 to 10th July 2025
3rd Quarter	October, November, December - 2025	2nd Term	1st Oct 2025 to 10th Oct 2025
4th Quarter	January, February, March - 2026		1st Jan 2026 to 10th Jan 2026

Kindly note that it is the responsibility of the parents to ensure that the school fees are paid on time. The School is not liable to send any reminders for the same.

2. Mode of Payment and Acknowledgement:

- The school will not accept any fee payment in cash.
- Payment of fees is to be done online through e-portal using parent login. After logging into Edusprint, click on the Account Tab, select fee payment option and proceed.
- Online fee payment can be done at any time throughout the year, in advance or after the due date but in the latter case, it needs to be paid along with a late fee fine.
- Payment details will get updated in School Management software and will be available on e-portal for parents reference.
- A consolidated fee receipt for the year will be issued in February to all parents for the tax purpose.

3. Late Fee Fine:

Late Fee Fine for the delay in payment of school fees will be calculated at the rate of Rs. 50/- per day of delay and will be calculated from the last date scheduled for Fee Payment for the respective quarter.

4. Default in Payment of School Fees

- The Tuition Fees determined by the School shall be binding on all students enrolled with the school and the fees for each term shall be paid in full on or before the due dates ("Due Date") as specified above.
- Failure to pay the Tuition Fees by the Due Date shall constitute an "Event of Default" and will, apart from Late Fee Fine, also attract strict penalty if the default is for a prolonged period.
- The School reserves the right to withhold the Leaving Certificate till all dues are cleared.

5. Bank Charges for Online Transactions

Certain bank charges will be applicable for online transactions and are subject to changes as per bank rules. Presently, the charges are as follows:

- a. On use of Credit Card : 1.05%
- b. On use of Debit Card (upto Rs. 2000/-) : 0.40%
- c. On use of Debit Card (above Rs. 2000/-) : 0.90%
- d. Net Banking : No charges
- e. G Pay & UPI payments : No charges

Parents are requested to check the transaction fees before opting for a particular mode of transaction.

OUR READING AND REFERENCING NOOK

Book Buddies - 3rd Floor (Nursery to Grade 5)

Bibliotheca - 4th Floor (Grade 6 to Grade 12)

Rules for Students during the Academic Term:

1. Every Student will be issued one book during their Library Period.
2. The book issued has to be returned within 7 days, i.e., on the date of return mentioned on the Due Date Slip, after which it will invite a Late Fee Fine of INR. 1/-per day till the book is returned. Students of Nursery to Grade 2 are exempted from the Late Fee Fine.
3. In case the date of return happens to be a holiday, the book has to be returned on or before the next library period, after which it will invite the late fee fine.
4. If a student is absent on the day of the library period, he / she has to return the library book on or before the next library period along with a leave note from the parents.
5. It is the responsibility of the student to hand over the book to the Librarian while returning the book. If the book is returned to the shelf directly, without being registered as 'returned' in our system, the book will be considered as misplaced.
6. In case the book is returned in a damaged condition, it will invite a fine based on the extent of the damage to the book. In case the book is beyond repair the same will have to be replaced. The Librarian has the authority to decide the fine amount.
7. In case the book is misplaced/ lost, the same will have to be replaced.
8. In case a student is found to be defaulting on the return of the books repeatedly, the library facility will be withdrawn for a stipulated period.
9. All books have to be returned to the library a week before any major vacation for stock checking and the books will be issued only after stock taking.
10. Other than their library periods, students are also permitted to return and issue books during recess (Secondary students during the short break and primary students during the lunch break.)
11. The library will also be open for all students and parents on Saturdays between 9:00 a.m. and 12 noon.
12. The library has a large Reference Section available only for browsing during school hours and Saturdays. Parents may also avail this facility (Weekdays 2:45 to 3:45 p.m. and Saturdays 9:00 a.m. to 12 noon. Parent Pass mandatory)



Rules for Students during vacations:

1. The Library will be open for students between 9:00 a. m. and 12 noon from Monday to Friday during vacations.
2. Students wanting to use the library facility during the vacations need to be in regular school uniform and bring their **Identity Cards** along with them.
3. Students are requested to carry their calendar when they visit the library.
4. Issuing of books will not be possible during the stock taking period, but students can refer to books in the library itself. Once the stock taking is complete, it will be updated on the school portal and students can avail of the Book Issue Facility again.

Rules for Parents:

1. Parents may visit the library on Saturdays between 9:00 a.m. and 12 noon.
2. The library will be open for parents between 9:00 a.m. and 12 noon from Monday to Saturday during vacations.
3. The library will remain closed on all school and public holidays.
4. Parents are requested to carry their Parent Pass while visiting the library.

ARRIVAL & DISPERSAL NORMS:

1. Students who need some mode of transport to reach the school, are advised to avail of the school bus facility.
2. As a civic responsibility we do not recommend use of private cars unless used for car pooling.
3. Keeping in mind the safety of our students, use of private vans is not recommended nor authorised by the school.
4. During arrival, parents will have to hand over their wards to the school staff who will be on duty at the designated area within the school premises, near the main gate.
5. During departure, parents will have to show their Parent Pass to the security staff while entering the school premises.
6. Class Teachers or trained housekeeping staff of the Elementary Section will escort the students to the pre-assigned places.
7. Parents are requested to approach the dispersal area in a disciplined manner, show their Parent Pass and collect their wards.
8. Verification of Parent Pass before handing over of the student will be carried out till Grade 10.
9. Students from Grade 6 to 10 who wish to exit without an escort will do so by producing the exit pass which will be issued to them on receiving a request from their parents .

POLICY DURING UNPRECEDENTED RAINS

- In case of heavy rains during the night, if the Management decides to keep the school closed on the subsequent day, the message for the same will be sent to all parents through MICM latest by 6:30 a.m.
- Please check the Edusprint App in such cases rather than calling the school as the school lines may be jammed.
- In case it rains heavily during the night or day and if you fear water clogging in your area, you may at your own discretion decide not to send your ward to school.
- In case of severe flooding please be assured that your ward is safe in school, and you need not venture out and put yourself at risk. Our staff will be here till the last child is picked up by the parents.
- However, if the flooding does start during the day & you want to come and pick your ward from school, you will be permitted to do so but only in case of heavy downpour.

HEALTHY EATING HABITS

1. A school plays a vital role in setting the right eating pattern and promoting a healthy choice of food.
2. Healthy eating habits are the stepping stone towards developing a healthy lifestyle. It is essential that these habits and values towards choosing the right kind of food must be inculcated at an early stage in life to ensure better food choices by them.
3. Tiffin should not include junk food like wafers, biscuits, white bread, cakes, pastries, instant noodles and other such items.
4. Long break tiffin should have healthy and filling items such as roti and sabzi, vegetable pulao, idli, parathas, etc. Whole wheat noodles and pasta with vegetables, sandwiches made of whole wheat bread and such items can also be sent.
5. Short break tiffin can include items like wheat bread sandwich, vegetable cutlets, idli, dhokla and other such items.
6. We prefer students to get home cooked food but the school also has a cafeteria which will provide hot, nutritious food to students from Nursery to Grade 10.
7. Aerated drinks will not be allowed within school premises, nor will it be permitted in the school cafeteria.
8. It is mandatory for students to carry their lunch boxes with them or avail the cafeteria facility. **Parents or dabbawalas will not be permitted to deliver lunch to school.**
9. Suggestions for menu for the Elementary Section will be shared with the parents. Parents are requested to adhere to the same.

MAGIC-O-MEAL

1. Healthy and hygienic meals are available for our students from Nursery to Grade 10. Parents may subscribe for the meals (Breakfast/Lunch/Breakfast and Lunch) for their wards on a half yearly basis. The payment tab for the same is available on our e-portal.
2. No payment will be accepted after the due date. No emails for extension will be entertained.
3. Students of the Elementary Section who have subscribed for Magic-O-Meal will receive the food in their respective classroom. Students of the Primary and Secondary Section will receive the food in their respective floors.
4. The school believes in 'Zero Wastage Policy'. Students are requested to take only as much food as they can consume.
5. **Sharing of food by the registered students of Magic-O-Meal is Strictly Prohibited.**
6. Meals on subscription basis is not mandatory.

SUBSCRIPTION FOR MAGIC-O-MEAL - Academic Year 2025-26

Quarter	Magic-O-Meal Subscription For	Term Fee	Payment Dates
1st Quarter & 2nd Quarter	April, May, June, July, August, September - 2025	1st Term	1st April 2025 to 10th April 2025
3rd Quarter & 4th Quarter	October, November, December - 2025 & January, February, March - 2026	2nd Term	16th September 2025 to 30th September 2025

RULES FOR THE SCHOOL CAFETERIA

The school cafeteria is an essential part of almost every student's school life. This is a place for students to unwind, relax and recharge their energy with healthy and wholesome meals. Setting of rules for the cafeteria is only to enhance our student's experience here.

1. **Seating** : The sitting area of the cafeteria can accommodate limited students. Only students who regularly buy their meals from the cafeteria are permitted to sit in the cafeteria during the breaks. Students who carry their tiffin from home are requested to be seated in their respective classroom and enjoy their meal with their peers.
2. **Queue** : Maintaining a proper queue will help the cafeteria staff feed everyone on time.
3. **Noise** : Everyone chatting, laughing and eating their food in a relaxed manner is just the way a school cafeteria should be. However, sometimes it can get uncomfortably loud. This will be addressed by a nearby teacher or staff from the cafeteria.
4. **No wastage policy** : Wastage of food is not permitted. Students should buy only what they can consume.
5. **Cash dealings** : Parents should refrain from sending large amount of cash with their wards for the cafeteria. The school or cafeteria staff will not be responsible for any loss of money.
6. Loitering in the cafeteria after school hours is not permitted. If any student misses his/her school bus on this account, the parent will have to come to the school and take their ward.
7. **Credit Facility** : It will be extended to students only under the following circumstances:
 - a) The student has forgotten to carry his/her breakfast or lunch from home and does not have money to pay. In such cases, the student will approach the class teacher, who will arrange for the student to be provided with the meal in the cafeteria.
 - b) Credit facility will be extended to the students only for breakfast/lunch and only on the recommendation of the teacher. No credit facility will be given for juice, muffins etc from the tuck shop.
 - c) The staff will note the amount payable and inform the parent.
 - d) Parents should send the amount with their ward the next day with a note for the class teacher.

All students and parents are requested to follow the rules for the smooth functioning of the cafeteria.

UNDERSTANDING THE SCHOOL BUS SYSTEM

The school does not have its own fleet of buses. However, for the convenience of the parents, the School has arranged for the bus service with Shree Ganesh Travels hereinafter called as Transporter. You may contact their helpline numbers given below or email transportdesk@shreeganeshtravels.com. It is advisable for all students to use the bus service, except for those who walk to School. This request is made taking into account the safety of students and to reduce the traffic congestion near the school. The school does not authorise any van service. Use of the van service is at the sole responsibility of the parents and the van driver.



Although the School has taken every care to ensure that the Transporter adheres to all the rules and regulations of the RTO, parents are requested to note that the school is only a facilitator between the parents and the Transporter.

1. Facilities in the School Bus:

- Buses specially deployed for A. M. Naik School during school hours
- CCTV cameras
- First Aid Kit
- Fire Extinguishers
- Seat Belts
- GPS system - Chakravier
- Speed Regulators

2. Bus Staff :

- Experienced drivers with valid permit and licences
- Lady Attendants (2 for bigger buses and 1 for smaller buses)
- 5 staff members for administrative work related to transport & bus maintenance.

Contact numbers : Supervisor : 9892241914, Timings - 6:00 a.m. to 7:00 p.m.

Supervisor : 9967425049 Timings - 6:00 a.m. to 7:00 p.m.

Manager : 9892292303, Timings - 6:00 a.m. to 7:00 p.m.

3. Role of a Lady Attendant :

- The Lady Attendant's scope of work extends to the students only. She will facilitate smooth embarking and disembarking of students, specially the young ones.
- She will ensure that discipline is maintained in the bus. The students from Grade 3 onwards are responsible for their own behaviour. It should be the endeavour of every parent to educate their ward on the importance of discipline in the bus.
- The Lady Attendant will not receive or make calls to any parent to ensure that her attention is not deviated from the students.
- She is not authorised to listen or offer solutions to any grievances of the parent. The same should be directed to the Bus Supervisor or Manager or the school.



4. BUS FEES :

a) SCHEDULE FOR PAYMENT OF BUS FEES : 2025-26 (Nursery to Grade 9)

Quarter	Months	Fees Due On	Late Fee Charges applicable from
1st	April/May/June 2025	10/4/2025 (New students to pay on registration)	11/4/2025
2nd	July/Aug/Sept 2025	10/07/2025	11/07/2025
3rd	Oct/Nov/Dec 2025	10/10/2025	11/10/2025
4th	Jan/Feb/Mar 2026	10/01/2026	11/01/2026
Schedule for Grade 10			
4th	Jan/Feb/March 2026	10/04/2025	11/04/2025
1st	April/May/June 2025	10/06/2025	11/06/2025
2nd	July/Aug/Sept 2025	10/07/2025	11/07/2025
3rd	Oct/Nov/Dec 2025	10/10/2025	11/10/2025

BUS FEES SHOULD BE PAID ONLY ON THE EDUSPRINT PORTAL. NO CASH, CHEQUE, QR CODE OR PAYMENT TO ANY OTHER ACCOUNT WILL BE CONSIDERED.

b) Late Fee Charges:

Parents are expected to pay the bus fees on time in order to help the Transporter run the buses smoothly. Late fee charge of **Rs.200/-per month** will be levied if the fees are not paid before the due date. Although a gentle reminder will be sent, it is the responsibility of the parent to pay the fees on time without waiting for reminders. **No waiver on the late fee charges will be considered and parents are requested not to approach the Transporter or the School for the same.**

If bus fees are pending for more than one quarter, the Transporter has the authority to discontinue the bus service to the student. Parents of Grade 10 students, kindly note that the bus fees have to be paid for the full year as per schedule given above. Parents are requested to check the portal for the status of fees paid. Please contact the transport desk if any discrepancies are found on the portal.

5) Rules and Regulations :

It is imperative that all concerned follow the rules and regulations to ensure smooth and safe ferrying of our students.

a) **Registration :** It is mandatory that once registered, the bus facility has to be used for the entire academic year. In case the bus facility is discontinued in the middle of the year, the bus fees will not be refunded. Requests for refund will not be entertained. Readmission in the next year is at the sole discretion of the Transporter.

b) Timings :

1. It is the responsibility of the parent to ensure that their ward reaches the stop 5 minutes before the scheduled time for pick up. Similarly, the parent or authorized person should be present at the stop 5 minutes before the scheduled drop time. **(Parent Pass is mandatory)**

2. The bus driver will not wait for any student if they are not at their stop on the scheduled time. In case the bus reaches earlier than the scheduled time during the pick up, the driver will wait till the scheduled time and then leave. The same applies for the drop. Parents are requested to keep a track of the bus on the GPS system and ensure that they are at the stop for pick up 5 minutes before the bus arrives.
 3. Similarly for the drop, in case no one is present to pick up the student (escorted students) at the scheduled time, the student will be brought back to school. The parent will then have to pick up their ward from the school at the earliest.
 4. No calls will be made or received by the lady attendant specially due to non-availability of the student at the stop during the pick up and non availability of the parent/authorised person during the drop time. Parents are advised not to chase the bus and call the didi for stopping the bus.
- c) No student will be permitted to board or disembark from the bus at any other stop than the one he/she is registered for. Parents are requested not to send applications for the same.
- d) At no time are parents permitted to board the bus. Parents boarding the bus for reprimanding the student or taking pictures or video will be viewed seriously and disciplinary action amounting to suspension of the student from the bus service may be taken by the school.
- e) **Parent Pass** : Parent pass is an important document which needs to be taken very seriously. The purpose of this pass is to ensure the safety of our students and avoid any risk of the student being handed over to any unauthorized person.
Parent Pass should be produced before the lady attendant hands over the student, even if the same person has been coming to pick up the child over a prolonged time.
Escorted students will not be handed over without the Parent Pass.
- f) **Bus Service Not Required** : On any particular day if you do not wish your ward to avail the bus service on return and if you are going to pick up your ward from the school, the parent/authorised person should take custody of their ward **from the bus** after producing the parent pass to the bus didi. No emails or messages to the school or bus staff should be sent to the school for the same. No action will be taken on such mails. Please note that the student will not be handed over without producing the Parent Pass.
Parents are requested to pick up their ward from the bus after informing the bus didi and NOT from the reception. Any deviation from this procedure will be treated as violation of rules and may call for disciplinary action amounting to suspension from the bus service
In case you have dropped your ward in the morning and wish to him/her to avail the bus on the return, you should contact either on phone or message the Bus Supervisor or Bus Manager and inform them **well in advance** so that the bus didi ensures the child has boarded the bus on the return.
- g) **Discipline**: Indiscipline of any kind like use of abusive language, fighting - physical or verbal, bullying, throwing water, calling out to outsiders or throwing water out of the window, misbehaving with the bus didi etc will not be tolerated. Strict disciplinary action will be taken by the school if the students are found indulging in such acts, which may

include withdrawal of the bus facility for a specific period or permanently, depending on the nature of the misconduct. Such action may be taken without informing or warning the parents as we expect our students to be well behaved at all given time. Discipline is not restricted to students, but parents too. For any grievances parents are requested to approach the school for appropriate action. **At no time shall a parent step into the bus to reprimand either another student or the Lady Attendant or the driver. Parents are not permitted to click pictures or take videos of the bus or students. All concerns should be reported to the school.**

We are a school open to suggestions and also believe in giving a patient hearing to all grievances. Therefore, parents barging into the Front Desk with their grievance, creating a ruckus and using abusive and defamatory language for the school or transport staff members is not acceptable. This may result in withdrawal of the bus facility to the student.

- h) **Nodal Points :** Bus stops are based on the Nodal points as the school does not believe in doorstep pick up and drop as this will add to the total travel time taken by the students. Parents are requested to cooperate with the school in this regard. Also, since ours is a growing school, bus stops are liable to change year to year.
- i) **Bus Route :** Routes once set will not be changed during the academic year. However, in case of road repairs, festive pandals etc, the routes may be diverted and the parent will have to drop and pick the student at the nearest convenient point till the road is accessible. Parents are requested to cooperate at such times and not get into arguments with the bus didi or driver. In such a situation, it is the responsibility of the parent to drop the student at the nearest convenient stop. In case the student is in any day care, it is the responsibility of the parent to arrange with the day care to get the student dropped or picked up at the nearest convenient point for the bus.
- j) **Change in Residence :** In case there is change in the bus stop due to change in the residence, the same has to be informed to the school with relevant documents and the Transporter immediately.
- k) **Changes in the stop :** Temporary changes in the bus stop will not be encouraged and in case of an emergency, a mail should be sent to school stating reasons and only after approval of the school will the change be implemented. Constant change in the stop is a security hazard which the school will not accept.
- l) **Seating :** The school does not encourage any reservation of seats. We do permit students to mutually agree and decide where to sit. However, no student will ask another student to get up from an occupied seat.
- m) **Bus Badges :** No student will be permitted to board the bus without the bus badges on their uniform. In case you need more badges kindly procure the same from the transporter to ensure that every uniform bears the badge.
- 6) **Emergencies :** Keeping the safety and security of the students in mind, the school will not ply buses in the event of emergencies like bandh, floods etc. Parents are requested to use their own discretion and decide whether they would like to drop/send their wards to school on such days. In case such a situation arises after the students are already in school, parents will have to personally pick their ward from school.

- 7) **Drop with/without escort** : Students from Nursery to Grade 5 will not be dropped without an escort on producing the Parent Pass. No student will be handed over to the watchmen or any unauthorised person unless a letter to this effect is given by the parent and approved by the School. The bus didi or driver will not help the students in crossing the road.

Students from Grade 6 onwards will be dropped off at their scheduled bus stop and can leave from there unescorted. It is their responsibility to board the bus on time. In case they are waiting after school hours for any activity, it is their responsibility to inform the bus didi about the same. In such cases buses will not wait for them and the student will have to take the next available bus or the parent will have to pick them up from the school.

- 8) **GPS SYSTEM** : We have tied up with CHAKRAVIEW for the GPS system. This tracking app will enable you to track the movement of the bus on your route only. The app also registers the attendance of your ward. It is mandatory for the student to wear the ID card daily for registering his/her attendance. You will receive messages once your ward has boarded the bus and also when your ward has disembarked. For any issues regarding this app please contact their helpline on 9820955544
- 9) **Bus service on national holidays** : The School Bus Service will not be available on National Holidays i.e 26th January and 15th August.
- 10) **Important messages** : Urgent and important messages like the school remaining closed due to heavy rains or sudden holiday declared by the Government, any delays etc. will be sent by the transporter via the Chakravier App.

It is very important for students and parents to follow the above rules to ensure happy and safe travel for our students.

We request all parents and students to extend decent courtesies to our lady attendants and drivers and treat them with respect. Any issues with them may be reported to the school for necessary action.





LOCATION OF THE SCHOOL



Edusprint E-Portal

Steps to Portal Login

- Open google chrome.
- Type url : amns.edusprint.in on the address bar of the browser

Steps to download EduSprint Pro Mobile App

- Open App Store/Play Store in your mobile.
- Type "Edusprint Pro" in Search Box.
- Install Edusprint Pro Application from your playstore of Android / I-phone School Group Code : AMNS

1. How to change account year

- Web Portal: Click On Account > Change year
Select year and click on "Continue button.
- Mobile App: At the left corner top of the page, Click on Menu button > Change year> Select year and click on "Continue button.
After login successfully, there is Dashboard screen. It shows Student information, Attendance etc.

2. How to view Circular/Worksheet/E Campus Messages/ Study Material

- Mobile app: Click on Menu>E Campus
- Web Portal: Under Info Center: E Campus Circular, Message can be viewed

3. How to view paid fees

- Web Portal: Click on Account> Fees
 - Mobile App:Click on Menu> Fees
- To view paid fees receipt details, Click on "Download" button

4. Click on the bell Icon for unseen Notifications

5. How to track Bus pickup/drop

- Web Portal: Click on Dashboard > Transport
- Mobile App: Mean> Transport

6. Change any information

- Web Portal - Login => Account => My Data Change Request => edit details and click on save button.
- In Mobile App - Login => Left hand side Student profile => Click on Edit Student Profile = edit details and click on save button.

7. Visitor Pass:

- Go to the 'My Account' tab, then click 'My Visit'.
- Click the ' + Schedule New Visit' tab. Fill in the information and click on the 'Save' button.

8. Communication:

Click On Communication> Appreciation and Concern

FEEDBACK / SURVEY

Below the username and password, you will find the link for “feedback and suggestions”

Click on the link and a new window will open, wherein you can choose to continue with your feedback or any constructive suggestion that you may want to share.

The school will also be sending survey sheets on a regular basis for your feedback. As a school we are advocates of lifelong learning and we believe that every institution too needs to learn and grow. Your unbiased feedback will be of great help in our learning process.

COMMUNICATION SYSTEMS

It is essential to promote effective, two-way communication between the school and the parents to address all issues pertaining to communication, safety and security of all the stakeholders. The success of our academic program depends on the joint efforts of the parents, management, staff and the students.

School-Parent / Parent–School Communication

The school will communicate with the parents through the following channels:

1. E- Portal
2. School Calendar
3. E-mails and SMS
4. Parent Teacher Association Meetings (PTA)
5. Parent-Teacher Meeting (PTM)

ADDRESSING CONCERNS

1. The first point of contact would be Class Teacher for education-related issues, Administrative Officer for facility related issues and Admission Cell for issues relating to admissions.
2. If the resolution is not reached or there is no revert within 2 working days, the matter can be escalated to the Head Mistress.
3. If the resolution is not reached or there is no revert within 3 working days, escalation can be made to the Principal.
4. The decision taken by Principal will be final.
5. Individual emails sent to the Principal, Administrative Officer or any other member of the staff will not be entertained if proper procedure is not followed.
6. In case of emergency you may contact or meet the Front Office Desk who will guide you to the concerned person.

ADMISSION POLICY

1. The school believes in offering equal opportunities to all its students and there is no discrimination.
2. The Admission process is totally transparent and there are no reservations or quota systems for admission.
3. Admission for Nursery to Grade 2 will be based on lottery system followed by a personal interaction while admission to Grade 3 and above will be on the basis of marks scored in the Entrance Test for English, Second Language and Mathematics conducted by the school.
4. Age criteria for admission : Eligibility as given below

	Academic Year 2025-26 (born between)	
Grade	Age Criteria as per NEP 2020	Eligible Dates
Nursery	Should have completed 3 years on 1st June 2025	1st June 2021 to 31st May 2022
Jr. KG	Should have completed 4 years on 1st June 2025	1st June 2020 to 31st May 2021
Sr. KG	Should have completed 5 years on 1st June 2025	1st June 2019 to 31st May 2020
Grade 1	Should have completed 6 years on 1st June 2025	1st June 2018 to 31st May 2019
Grade 2	Should have completed 7 years on 1st June 2025	Based on passed & promoted certificate of the previous class.
Grade 3	Should be studying in Grade 2 while seeking admission to Grade 3 and should obtain a pass certificate from Grade 2 of the previous school after completion of the academic year.	

5. Admission to Grade 2 and above will be treated as Provisional Admission till the submission of Leaving Certificate / Transfer Certificate from the previous school is submitted to this school. The last date for submission of LC / TC is 30th June of the year of admission.
6. Students migrating from different Boards (other than ICSE) or from a different State or District need to have their Leaving Certificate counter signed by the Education Department of the concerned State / District / Board, if required by CISCE.

WITHDRAWAL POLICY

1. Application for Leaving Certificate / Transfer Certificate should be made in writing and should be signed by both the parents / guardian (whoever has signed the admission form).
2. Application for LC has to be made 30 days in advance before the actual date of withdrawal failing which, one months fee will have to be paid as notice fee.
3. LC will be issued only after all dues payable to the school are settled.

REFUND POLICY

Admission fees once paid are non-refundable under any circumstance.

For refund of Tuition Fee / Term Fee, please note that in case of new admission, if the parents put in a request for withdrawal of admission after the commencement of the session, the school will deduct the tuition fee for the period. This will include the month the notice is given in as well as one additional month's fee. If the student has attended even one day of school, term fee is not refundable, if the child has not attended school, term fee will be refunded along with the balance tuition fee.

In case of rollover students, if the parent has paid the fee for the term and there is a mid-term withdrawal, tuition fee for the period that the student has attended School including the month the notice is given as well as one additional months' fee will be deducted. If the student has attended even one day of school, term fee is not refundable. If the child has not attended school, term fee will be refunded along with the balance tuition fee.

In case the parent has not paid the fees, the school will withhold the Leaving Certificate till the dues as mentioned above are settled.

SCHOOL AND PARENT PARTNERSHIP (PTA)

The main role of the Parents Voluntary Body is to build a strong working relationship among parents, teachers and school, in support of students.

It is mandatory for every parent to sign up as a member of the PTA by paying a fee of Rs. 50/- per child every year. The membership has to be renewed every year on payment of this nominal amount.

The Registration Forms should be sent with the student by **Monday 28th April 2025** to the class teacher in a sealed and labelled envelope along with the registration amount.

The PTA Elections are scheduled on **Saturday, 28th June 2025, (online)** wherein the PTA members of a particular class will elect their own PTA Representative. Following this, the PTA Members of the Grade will elect the Executive Member to represent the Grade.

It is requested that only parents who can devote the required time should volunteer and take up the responsibility of being an Executive Member.

The Executive Committee will be responsible for collating the inputs received from all classes and discussing the same with School Management and only after discussing with the School Management, will disseminate the information / decision to all the parents.

The PTA Executive Committee will meet once every quarter, with prior intimation.

Every parent of the AMNS family is a PTA member by default. A fee of Rs. 50/- per student per year is chargeable from every parent as per the Government Rules. The PTA fee tab is available on the Edusprint Pro App.

Areas where you would like to volunteer (tick against the respective block) You can volunteer for as many activities as you want.	
	Please Tick here
1. Conduct Workshop / Training Programme	
2. Help in organising Trips and Outings	
3. Help with School Bus Management	
4. Substitute Teaching (only for trained Teachers)	
5. Help with Annual Day / Sports Day and other events	
6. Help with Art & Craft activities	
7. Talk on Career Guidance / Financial Management	
8. Conduct Medical Camp (Only by certified Medical Practitioners)	
9. School Social Responsibility	

Guiding you towards emotional wellness - Our Counseling Department

We, at A.M.Naik School, Powai believe that mentally strong learners of today will grow up to become resilient citizens of tomorrow. Bringing this thought into reality are our team of very efficient and professionally qualified Special Educator and Counsellors.

They will ensure that every learner, teacher and all other staff members is adept at learning to cope with the stressors in their lives.

Special Educator : Ms.Apurva Joshi

Counselor for the Secondary section : Ms.Hemangi Prasad

Counselors for the Primary Section : Ms. Archana Singh and
Ms. Samina Sen

Counselor for the Elementary section : Ms. Jinnia Mukherjee

For appointments or any other query, parents may contact them on :

counsellor@amnaikschool.in

HANDS THAT CARE



- 1) Name of the Pupil : _____
- 2) Grade : _____ Div : _____ Roll No. : _____ House : _____
- 3) Principal: Dr. Madhura Phadke.
- 4) Admin Head: Ms. Asha S Sule.
- 5) Headmistress (Grade 6 to 9): Ms. Arjumand Jhanjharya.
- 6) Headmistress (Grade 3 to 5): Ms. Archana Joshi.
- 7) Headmistress (Nursery to Grade 2) : Ms. Jaya Gujran.
- 8) Sr. Advisor: Ms. Anuradha Murthi
- 9) Coordinator : _____
- 10) Class Teacher: _____
- 11) Co-Class Teacher : _____
- 12) House Mistress/Master : _____
- 13) Assistant House Mistress/Master: _____
- 14) PTA:
 - a. Class Representative : _____ Tel.No. _____
 - b. Executive Member: _____ Tel.No. _____
 - c. Preferred timings for parents to contact the PTA Executive Member (if any)

SUBJECT	NAME OF MY FACILITATOR/S	NAME OF THE
HOD		
English		
Second Language		
Third Language		
Mathematics		
EVS/Science		
Physics		
Chemistry		
Biology		
History & Civics / SST		
Geography		
Computer Science		
P.E.		
Art		
Craft		
Music		
Dance		
Dramatics		
Prep My Skills		

LIFE SKILLS

Karadi Path	Grades 3 to 5	Cookery	Grade 6
We Kids Radio	Grades 3 to 8	Pottery	Grade 7
Robotics	Grade 3	Communication Skills	Grade 8
Stream	Grades 4 to 8		

RECOGNITION AND REWARDS (NURSERY TO GRADE 9)

To promote healthy competition, regularity and to motivate students towards self-improvement, the school has instituted the following Awards and Trophies:



1. **Academic Excellence** - This Certificate and Trophy is given to the top three academic achievers in each Grade.
2. **Most Improved Student** - This Certificate and Trophy is given to a Student of a particular Grade who has shown remarkable improvement in his/her academic performance.
3. **Most Outstanding Student**-This Certificate and Trophy is given to a Student who has excelled the most in the curricular and co-curricular activities of a particular Grade.
4. **Attendance Award** - This Certificate is given to those Students who have secured 100% attendance in the current Academic Session.
5. **Avid Reader Award** - This Certificate is given to those Students who are avid readers and make the best use of the School Library. This award is granted on the recommendation of the Librarian.
6. **Best Outgoing Student of the Elementary Section** - This Certificate and Trophy is awarded to the Grade 2 Student who has excelled in the academics and co-curricular activities through his/her journey in the Elementary Section.
7. **Best Outgoing Student of Primary Section** - This Certificate and Trophy is awarded to the Grade 5 Student who has excelled in all the academics and in co-curricular activities through his/her Journey in the Primary Section.
8. **Best Outgoing student of the Secondary Section** - This Certificate and Trophy is awarded to the Grade 10 Student who has excelled in the academics and in co-curricular activities through his/her career in the Secondary Section.
9. **Pride of AMNS** - This Certificate is awarded to all those students who were short-listed for the Best Outgoing Student Award in the respective sections namely Elementary, Primary and Secondary.
10. **The Best Sportsperson of the year (Primary)** - This Certificate and Trophy is bestowed on the Student who has secured the highest aggregate in Individual events and team events at School, District, State, National and International levels.
11. **The Best Sportsperson of the year (Secondary)** - This Certificate and Trophy is bestowed on the Student who has secured the highest aggregate in Individual events and team events at School, District, State, National and International levels.
12. **The Trophy for the Best Drill Display** - This rotating Trophy is awarded to the House that puts on the best display on Sports Day.
13. **The March Past Trophy** - This rotating Trophy is bestowed on the House that has secured the highest marks during March Past on the Annual Athletic Meet.
14. **The Tug-of-war Trophy** - This rotating Trophy is awarded to the winning House on the Annual Athletic Meet.
15. **The Diamond Trophy for the overall Best House** - This rotating Trophy is bestowed on the House that has excelled in curricular and co-curricular activities throughout the Academic Year.
16. **The Khelratna Award for the Best House in Sports** - This rotating Trophy is bestowed on the House that has excelled in sports throughout the year.
17. **The Trophy for the Best Class Assembly** - This rotating Trophy and Certificate is awarded to the class conducting the best assembly in each section (Grade 1 and 2), (Grades 3 to 5) and (Grades 6 to 10).
18. **Human Touch Award** - This Certificate is awarded to a student exhibiting outstanding empathy and compassion throughout the academic year.

RECOGNITION AND REWARDS (GRADE 10 ICSE)

To promote healthy competition, regularity and to motivate students towards self-improvement, the school has instituted the following Awards and Trophies:



1. **Academic Eminence Award** - A certificate, trophy and a cash prize of INR10,000, INR 7,500 and INR 5000 to be awarded respectively by the School Management to the first three academic achievers at the Grade 10 ICSE examination.
2. **Noteworthy Nineties Award** - A certificate and a cash prize of INR 1000 to be awarded to every student who secures an aggregate of 90% and above at the Grade 10 ICSE examination.
3. **Subject Champion Award** - A certificate and a cash prize of INR 500 to be awarded by the school to the student securing highest marks in a subject at the Grade 10 ICSE examination.
4. **Late Shri. M. S Datey Memorial Award** - A cash prize of INR 1000/- and a certificate to be awarded in the memory of Late Shri. M. S Datey to the student securing the highest marks in **English** at the Grade 10 ICSE examination. This award is instituted by Dr. Madhura Phadke.
5. **Late Padmashree Malti Joshi Memorial Award** - A cash prize of INR 1000/- and a certificate to be awarded in the memory of Late Padmashree Malti Joshi to the student securing the highest marks in **Hindi** at the Grade 10 ICSE examination. This award is instituted by Ms. Archana Joshi.
6. **Late Padmashree Malti Joshi Memorial Award** - A cash prize of INR 1000/- and a certificate to be awarded in the memory of Late Padmashree Malti Joshi to the student securing the highest marks in **Marathi** at the Grade 10 ICSE examination. This award is instituted by Ms. Archana Joshi.
7. **Late Shri K.N. Srivastava Memorial Award** - A cash prize of INR 1000/- and a certificate to be awarded in the memory of Late Shri K.N. Srivastava to the student securing the highest marks in **Geography** at the Grade 10 ICSE examination. This award is instituted by Ms. Madhulika Nigam.
8. **Late M. K Phadke Memorial Award** - A cash prize of INR 1000/- and a certificate to be awarded in the memory of Late M. K Phadke to the student securing the highest marks in **Physics** at the Grade 10 ICSE examination. This award instituted by Dr. Madhura Phadke.
9. **Late Dr. R.T Sane Memorial Award** - A cash prize of INR 1000/- and a certificate to be awarded in the memory of Late Dr. R. T Sane, Ex Principal R. Ruia College, to the student securing the highest marks in **Chemistry** at the Grade 10 ICSE examination. This award is instituted by Dr. Madhura Phadke.
10. **Late Shri K.N. Srivastava Memorial Award** - A cash prize of INR 1000/- and a certificate to be awarded in the memory of Late Shri K.N. Srivastava to the student securing the highest marks in **Biology** at the Grade 10 ICSE examination. This award is instituted by Ms. Madhulika Nigam.
11. **Late Hemal H. Hiwala Memorial Award** - A cash prize of INR 1000/- and a certificate to be awarded in the memory of Late Hemal H. Hiwala to the student securing the highest marks in **Fine Arts** at the Grade 10 ICSE examination. This award is instituted by Ms. Ishita Shah.
12. **Award for Technical Drawing** - A cash prize of INR 1000 and a certificated to the student securing the highest marks in **Technical Drawing** at Grade 10 ICSE examination. This award instituted by Mr. P.K. Shah.

Assessment Pattern - Grades 3 to 5- 1st and 2nd Term.

Grades 3 and 4	Three Weekly Tests 20 marks each- Total 60 marks
1st and 2nd Term	Internal Assessment -40 marks
	Grand total- 100 marks each for Term 1 and Term 2.
Grade 5	
1st Term	Three Weekly Tests 20 marks each- Total 60 marks
	Internal Assessment -40 marks
2nd Term	Two Weekly Tests 20 marks each- Total 40 marks
	Final Exam- 50 marks
	Project- 10 marks
	Grand total- 100 marks each for Term 1 and Term 2.

Assessment Pattern - Grades 6 to 10- 1st and 2nd Term.

Grades 6 and 7	Term exam- 60 marks
1st and 2nd Term	Unit test - 20 marks
	Project- 10 marks
	Internal Assessment- 10 marks
	Grand total- 100 marks each for Term 1 and Term 2
Grade 8- 1st Term	Term exam- 60 marks
	Unit test- 20 marks
	Project- 10 marks
	Internal Assessment- 10 marks
	Grand total -100 marks for Term 1.
Grade 8- 2nd Term	Term Exam- 80 marks
	Unit test- 20 marks
	Project-10 marks
	Internal Assessment- 10 marks
	Grand total- 120 marks for Term 2 to be converted
	to 100 marks

[illegible]

Assessment Schedule (2025-26) - 20 marks weekly test - TERM 1

Date	Day	Grade	Subject
16th-Apr	Wed	3	English Language
		4	English Language
		5	English Language
		6	--
		7	--
		8	--
		9	--
		10	--
23th-Apr	Wed	3	Math
		4	Math
		5	Math
		6	Maths
		7	Maths
		8	Maths
		9	Maths/English Language
		10	Maths/English Language
18th-Jun	Wed	3	English Literature
		4	English Literature
		5	English Literature
		6	2nd Language
		7	2nd Language
		8	2nd Language
		9	History & Civics/Physics
		10	--
25th-Jun	Wed	3	Science
		4	Science
		5	Science
		6	Science
		7	Physics
		8	Physics
		9	Geography/Chemistry/Commercial Studies
		10	Geography/Chemistry/Commercial Studies
2nd Jul	Wed	3	Social Studies
		4	Social Studies
		5	Social Studies
		6	Chemistry
		7	Chemistry
		8	Chemistry
		9	English Literature / Group-3
		10	English Literature / Group-3
9th July	Wed	3	Second Language
		4	Second Language
		5	Second Language
		6	Biology
		7	Biology
		8	Biology
		9	2nd Language / Biology
		10	2nd Language / Biology

Date	Day	Grade	Subject
11th July	Friday	3	English Language
		4	English Language
		5	English Language
		6	-
		7	-
		8	-
		9	-
		10	-
16th July	Wed	3	Math
		4	Math
		5	Math
		6	History & Civics
		7	History & Civics
		8	History & Civics
		9	EVS
		10	EVS
23rd July	Wed	3	English Literature
		4	English Literature
		5	English Literature
		6	English Literature
		7	English Literature
		8	English Literature
		9	Art P-4
		10	Art P-4
30th July	Wed	3	Science
		4	Science
		5	Science
		6	Geography
		7	Geography
		8	Geography
		9	-
		10	History&Civics/ Physics
6th Aug	Wed	3	Social Studies
		4	Social Studies
		5	Social Studies
		6	Computer
		7	Computer
		8	Computer
		9	--
		10	--
13 - Aug	Fri	3	Second Language
		4	Second Language
		5	Second Language
		6	English Language
		7	English Language
		8	English Language
		9	-
		10	Eng Language/Math

Date	Day	Grade	Subject
18th - Aug	Mon	3	English Language
		4	English Language
		5	English Language
		6	-
		7	-
		8	-
		9	-
		10	Chemistry/ Commercial Studies/ Geography
20th-Aug	Wed	3	Math
		4	Math
		5	Math
		6	-
		7	-
		8	-
		9	-
		10	-
26th-Aug	Tues	3	English Literature
		4	English Literature
		5	English Literature
		6	-
		7	-
		8	-
		9	-
		10	-
3rd Sep	Wed	3	Science
		4	Science
		5	Science
		6	-
		7	-
		8	-
		9	-
		10	-
10th-Sept	Wed	3	Social Studies
		4	Social Studies
		5	Social Studies
		6	-
		7	-
		8	-
		9	-
		10	-
17th Sep	Wed	3	Second Language
		4	Second Language
		5	Second Language
		6	-
		7	-
		8	-
		9	-
		10	-

Assessment Schedule (2025-26) - 20 marks weekly test - TERM 2

Date	Day	Grade	Subject	Date	Day	Grade	Subject	Date	Day	Grade	Subject	Date	Day	Grade	Subject
19th Sept	Fri	3	English Language	12th Nov	Wed	3	-	7th Jan	Wed	3	Math	6th Feb	Fri	7	-
		4	English Language			4	-			4	Math			8	-
		5	English Language			5	-			5	Math			9	-
		6	-			6	Maths			6	History & Civics			10	-
		7	-			7	Maths			7	History & Civics				
		8	-			8	Maths			8	History & Civics	11th Feb	Wed	3	Math
		9	-			9	Chemistry / Commercial Studies Geography			9	-			4	Math
		10	-			10	-			10	-			5	-
24th Sept	Wed	3	Math	19th Nov	Wed	3	-	14th Jan	Wed	3	English Literature			6	-
		4	Math			4	-			4	English Literature			7	-
		5	Math			5	-			5	English Literature			8	-
		6	-			6	Computer			6	Chemistry			9	-
		7	-			7	Computer			7	Chemistry			10	-
		8	-			8	Computer			8	Chemistry	18th Feb	Wed	3	English Literature
		9	-			9	Second Language/Group 3			9	-			4	English Literature
		10	-			10	-			10	-			5	-
1st Oct	Wed	3	English Literature	26th Nov	Wed	3	Second Language	21st Jan	Wed	3	Science			6	-
		4	English Literature			4	Second Language			4	Science			7	-
		5	English Literature			5	Second Language			5	Science			8	-
		6	-			6	Geography			6	Biology			9	-
		7	-			7	Geography			7	Biology			10	-
		8	-			8	Geography			8	Biology	25th Feb	Wed	3	Science
		9	-			9	English Language/Math			9	-			4	Science
		10	Second Language/History			10	-			10	-			5	-
3rd Oct		10	EVS / ART P4	3rd Dec	Wed	3	English Language	28th Jan	Wed	3	Social Studies			6	-
8th Oct	Wed	3	Science			4	English Language			4	Social Studies			7	-
		4	Science			5	English Language			5	Social Studies			8	-
		5	Science			6	English Literature			6	-			9	-
		6	English Language			7	English Literature			7	-			10	-
		7	English Language			8	English Literature			8	-	4th March	Wed	3	Social Studies
		8	English Language			9	Art P-4			9	-			4	Social studies
		9	Physics/ History Civics			10	-			10	-			5	-
		10	Physics/ Group 3	10th Dec	Wed	3	-	4th Feb	Wed	3	Second Language			6	-
6th Nov	Thurs	3	Social Studies			4	-			4	Second Language			7	-
		4	Social Studies			5	-			5	Second Language			8	-
		5	Social Studies			6	Physics			6	-			9	-
		6	Second Language			7	Physics			7	-			10	-
		7	Second Language			8	Physics			8	-	11th March	Wed	3	Second Language
		8	Second Language			9	EVS			9	-			4	Second Language
		9	Biology/ English Literature			10	-	6th Feb	Friday	3	English Language			5	-
		10	Biology/ English Literature							4	English Language			6	-
										5	-			7	-
										6	-			8	-
														9	-

SCHOOL HOLIDAYS FOR YEAR 2025-26

1	Sunday	6th April 2025	Ram Navami
2	Thursday	10th April 2025	Mahavir Jayanti
3	Monday	14th April 2025	Ambedkar Jayanti
4	Friday	18th April 2025	Good Friday
5	Thursday	1st May 2025	Maharashtra Day
6	Monday	12th May 2025	Buddha Purnima
7	Saturday	7th June 2025	Bakri-Eid
8	Sunday	6th July 2025	Muharram
9	Saturday	9th August 2025	Raksha Bandhan
10	Friday	15th August 2025	Independence Day*
11	Saturday	16th Aug 2025	Janmasthami / Parsi New Year
12	Wednesday	27th August 2025	Ganesh Chaturthi
13	Friday	5th Sept 2025	Eid-E-Milad
14	Saturday	6th Sept 2025	Ganesh Visarjan
15	Thursday	2nd October 2025	Gandhi Jayanti & Dussehra
16	Wednesday	5th November 2025	Guru Nanak Jayanti
17	Thursday	25th December 2025	Christmas
18	Monday	26th January 2026	Republic Day*
19	Sunday	15th February 2026	Mahashivratri
20	Thursday	19th Feb 2026	Ch. Shivaji Maharaj Jayanti
21	Tuesday	3rd March 2026	Holi
22	Friday	20th March 2026	Gudi Padwa
23	Saturday	21st March 2026	Eid-UI-Fitr
24	Friday	27th March 2026	Ram Navami
25	Tuesday	31st March 2026	Mahavir Jayanti
26	Friday	3rd April 2026	Good Friday
27	Tuesday	14th April 2026	Ambedkar Jayanti

Note: **Independence Day and Republic Day will be working for school staff.
Students of certain Grades may be required to attend the school as per the instructions.

TERM EXAM SCHEDULE

Month	From	Till	Exam Name	Grade
Sept' 2025	8th Sept 2025	22nd Sept 2025	First Term Exam	Grade 6 to Grade 10
Nov' 2025	14th Nov 2025	28th Nov 2025	First Prelims	Grade 10
Jan' 2026	5th Jan 2026	19th Jan 2026	Second Prelims	Grade 10
Feb' 2026	12th Feb 2026	27th Feb 2026	Second Term Exam	Grade 9
Mar' 2026	2nd Mar 2026	14th Mar 2026	Second Term Exam	Grade 5 to Grade 8

IMPORTANT DATES AND VACATION SCHEDULE

Month	Day	Date	Event
April	Tuesday	1st April	New Academic Year Begins for Teachers. Online Class for Grade 10
	Monday	7th April	Meet & Greet Day for Nursery. School Reopens for Grade 3 to 10
	Saturday	12th April	Meet & Greet Day Jr. KG to Grade 2
May	Wednesday	30th April	Summer Break Commences for Nursery. Award Ceremony for Jr.KG to Grade 3
	Thursday	1st May	Summer Break Commences for Students
	Friday	2nd May	Summer Break Commences for Teachers
June	Wednesday	4th June	School reopens for Students of Grade 10 School reopens for all teachers
	Monday	9th June	School Reopens for Nursery to Grade 9. Founders Day and Felicitation Ceremony
	Thursday	12th June	Grade 10 Mentoring Ceremony
	Wednesday	27th Aug 2025	Term Break Commences
August	Sunday	31st Aug 2025	Term Break Ends
	Monday	1st Sept	School commences for Nursery to Grade 10
October	Thursday	9th October	Last Working Day before Diwali
	Saturday	11th October	Last Working Day for Teachers
	Monday	13th Oct	Diwali Break Commences for students Nursery to Grade 10
	Monday	27 Oct 2025'	School Reopens for Teachers. Diwali Vacation ends for Nursery to Grade 10
December	Tuesday	28th Oct 2025	School reopens for students of Nursery to Grade 10
	Wednesday	24th Dec 2025	Christmas Vacation Commences for Students & Teachers
January	Friday	2nd Jan 2026	School Reopens for Students and Teachers
March	Monday	23rd March 2026	Term break commences for students of Nursery to Grade 8. Meet & Greet Day Nursery (2026-27)
April	Wednesday	1st April	Regular working day for Nursery and Grade 10 commences
	Thursday	2nd April 2026	School reopens for Grade 3 to 9. Regular working day for Nursery and Grade 10
	Monday	6th April 2026	Meet and Greet Day for Jr. KG to Grade 2.
	Wednesday	29th April 2026	Last working Day for Nursery
May	Thursday	30th April 2026	Last working day for students of Jr. KG to Grade 10. Awards Ceremony Jr. KG to Grade 2
	Friday	1st May 2026	Last Working Day for Teachers
June	Wednesday	3rd June 2026	School reopens for Students & Teachers of Grade 10 ONLY
	Tuesday	9th June 2026	School reopens for Teachers of Nursery to Grade 9. Foundation Day and Founder's Day celebration. Felicitation of Grade 10

OPEN HOUSE SCHEDULE

Name	Day / Date
1st Open House (Student Led Conference)	Saturday, 12th July, 2025
2nd Open House	Friday, 10th October, 2025
3rd Open House	Saturday, 31st January, 2026
4th Open House (Grade 10 only)	Friday, 30th January, 2026
4th Open House (Nursery to Grade 9)	Saturday, 28th March, 2026

HOMEWORK SCHEDULE 2025 - 2026 - GRADE 3 TO 5

DAY		Grade 3	Grade 4	Grade 5
MONDAY	Take Home	English Language, Science	English Language, Science	English Language, Science
	Bring Back	2nd Language, Math, Social Science	2nd Language, Math, Social Science	2nd Language, Math, Social Science
TUESDAY	Take Home	Third Language, Computer Science	Third Language, Computer Science	Third Language, Computer Science
	Bring Back	English Language, Science	English Language, Science	English Language, Science
WEDNESDAY	Take Home	English Literature, Math	English Literature, Math	English Literature, Math
	Bring Back	Third Language, Computer Science	Third Language, Computer Science	Third Language, Computer Science
THURSDAY	Take Home	English Language, Science	English Language, Science	English Language, Science
	Bring Back	English Literature, Math	English Literature, Math	English Literature, Math
FRIDAY	Take Home	2nd Language, Math, Social Science	2nd Language, Math, Social Science	2nd Language, Math, Social Science
	Bring Back	English Language, Science	English Language, Science	English Language, Science

HOMEWORK SCHEDULE 2025 - 2026 - GRADE 6 TO 10

DAY		Grade 6	Grade 7	Grade 8	Grade 9	Grade 10
MONDAY	Take Home	History&Civics, Chemistry, Math	English Language, Physics, Math	English Literature, Biology, Math	Geography, Chemistry, Math	Second Language, Electives, Math
	Bring Back	Second Language, Physics, Math	Second Language, Chemistry, Math	Second Language, Computer Sciences, Math	English Literature, Biology, Math	History&Civics, English Language, Math
TUESDAY	Take Home	English Literature, Biology, Math	Geography, Third Language, Math	History&Civics, English Language, Math	Third Language, Physics, Math/EVS	English Literature, Biology, Math
	Bring Back	History&Civics, Chemistry, Math	English Language, Physics, Math	English Literature, Biology, Math	Geography, Chemistry, Math	Second Language, Electives, Math
WEDNESDAY	Take Home	Geography, Computer Science, Math	English Literature, Biology, Math	Geography, Chemistry, Math	History&Civics, English Language, Math	Third Language, Physics, Math/EVS
	Bring Back	English Literature, Biology, Math	Geography, Third Language, Math	History&Civics, English Language, Math	Third Language, Physics, Math/EVS	English Literature, Biology, Math
THURSDAY	Take Home	English Language, Third Language, Math	History&Civics, Computer Science, Math	Third Language, Physics, Math	Second Language, Electives, Math	Geography, Chemistry, Math
	Bring Back	Geography, Computer Science, Math	English Literature, Biology, Math	Geography, Chemistry, Math	History&Civics, English Language, Math	Third Language, Physics, Math/EVS
FRIDAY	Take Home	Second Language, Physics, Math	Second Language, Chemistry, Math	Second Language, Computer Sciences, Math	English Literature, Biology, Math	History&Civics, English Language, Math
	Bring Back	English Language, Third Language, Math	History&Civics, Computer Science, Math	Third Language, Physics, Math	Second Language, Electives, Math	Geography, Chemistry, Math

ACTIVITIES FOR GRADES 3-10

SOLO ACTIVITIES FOR GRADE 3- 10

Month	Solo Activities-Grades 3 to 5 (Choose any 1) <input type="checkbox"/>	Solo Activities-Grades 6 to 10 (Choose any 1) <input type="checkbox"/>
June	Solo Singing <input type="checkbox"/>	News Reading - (Grades 6 to 9) <input type="checkbox"/>
July	Mono Acting <input type="checkbox"/>	Mono Acting (Grades 6 and 7) <input type="checkbox"/>
September	Story Telling English, Hindi, Marathi <input type="checkbox"/>	Story Telling (Grades 6 to 10) English, Hindi, Marathi <input type="checkbox"/>
November	News Reading <input type="checkbox"/>	Ad Mad Show (Grades 6 to 9) <input type="checkbox"/>
January	Ad Mad Show <input type="checkbox"/>	Solo Dance <input type="checkbox"/>

INTERHOUSE COMPETITIONS GRADE 3-10

(As per the selection criteria laid down by the House Mistress / Assistant House Mistress)

Month	Interhouse Competitions - Grades 3 to 5	Interhouse Competitions - Grades 6 to 10
June	-	English Elocution (Grades 6 and 7)
		Declamation (Grades 8 to 10)
July	What's the Good Word!	Science Quiz (Grades 8 to 10)
September	Hindi Kavi Sammelan	Musical Band (Grades 6 to 10)
	Grade 3 बचपन	
	Grade 4 देशभक्ति	
	Grade 5 हास्य कविता	
November	Group Song - Khel	Group Dance (Grades 6 to 9)
January	Sports Quiz	-

WORKING SATURDAYS (2025-26)

Date	Occasion
Saturday, 12th April 2025	Jr. KG Meet & Greet Day, Regular working day Grade 3 to 10 (Thursday Timetable)
Saturday, 26th April 2025	Grade 1 to Grade 10 regular working day (Wednesday Timetable)
Saturday, 14th June 2025	Annual Day Grade 10
Saturday, 21st June 2025	Grade 1 to Grade 10 regular working day (Tuesday Timetable)
Saturday, 28th June 2025	Grade 1 to Grade 10 regular working day (Monday Timetable)
Saturday, 12th July 2025	Open House Nursery to Grade 10
Saturday, 27th Sept 2025	Annual Day Grade 1 & 2
Saturday, 11th October 2025	Working Day for Teachers
Saturday, 13th December 2025	Sports Day Grade 6 to 10
Saturday, 3rd January 2026	School reopens for Teachers.
Saturday, 31st Jan 2026	Open House Nursery to Grade 10
Saturday, 28th March 2026	Open House Nursery to Grade 10

ANNUAL DAYS (2025-26)

Day	Date	Grades
Saturday	14th June	Grade 10
Friday	19th Sept	Nursery to Sr. KG
Saturday	27th Sept	Grade 1 & 2
Friday	21st Nov	Grade 3 to 5

ORIENTATION SCHEDULE (2025-2026)

Day	Date	Time	Grades
Tuesday	15th April 2025	2:30 to 3:30 p.m.	Grade 3 to 10
Wednesday	16th April 2025	2:30 to 3:30 p.m.	Grade 3 to 10
Saturday	22nd Nov 2025	9:00 to 12:00 noon	Grade 8 Electives

SPORTS DAY/ANNUAL ATHLETIC MEET (2025-26)

Day	Date	Grades	Event
Friday	12th Dec	Grades 3 to 5	Athletic Meet
Saturday	13th Dec	Grades 6 to 10	Sports Day
Monday	12th Jan 2026	Nursery	Sports Day
Tuesday	13th Jan 2026	Jr. KG	Sports Day
Wednesday	14th Jan 2026	Sr. KG	Sports Day
Thursday	15th Jan 2026	Grade 1	Sports Day
Friday	16th Jan 2026	Grade 2	Sports Day

BAGLESS DAYS (2025-26)



Day	Date	Day	Date
Monday	30th June 2025	Thursday	31st July 2025
Tuesday	30th September 2025	Friday	28th Nov 2025
Friday	13th Jan 2026		


VACATION SCHEDULE

SCHOOL RESUMES ON

Occasion	Day	Date		Day	Date	Day	Date
Mid term Break	Wednesday	27th Aug 2025	to	Sunday	31st Aug 2025	Monday	1st Sept 2025
Diwali Vacation	Monday	13th Oct 2025	to	Monday	27th Oct 2025	Tuesday	28th Oct 2025
Christmas Vacation	Wednesday	24th Dec 2025	to	Sunday	1st Jan 2026	Monday	2nd Jan 2026
2nd Term Break (Grade 9)	Saturday	28th Feb. 2026	to	Tuesday	3rd March 2026	Wednesday	4th March 2026
2nd Term Break	Monday	23rd March 2026	to	Wednesday	1st April 2026	Thursday	2nd April 2026
Summer Vacation (Grade 10)	Thursday	30th April 2026	to	Tuesday	2nd June 2026	Wednesday	3rd June 2026
Summer Vacation (Nursery to Grade 9)	Thursday	30th April 2026	to	Sunday	7th June 2026	Monday	8th June 2026

APRIL 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY
		1 *New academic year commences for teachers. *Regular working day for teachers.	2 *Regular working day for teachers.
6	7 *Nursery : Meet & Greet Day *Jr.KG. to Grade 2 : Term Break *Grades 3 to 10 : School reopens *Grades 6 to 10 : Stayback	8 *Nursery & Grades 3 to 10: Regular working day *Jr.KG. to Grade 2 : Term Break *Selection Trials: Cricket & Basketball.	9 *Nursery & Grades 3 to 10: Regular working day *Jr.KG. to Grade 2 : Term Break *Grades 3 to 10 : Selection Trials: Basketball & Football
13	14 *Holiday - Dr. Ambedkar Jayanti 	15 *Nursery to Grade 10 : Regular working day *Grades 3 to 10 : Orientation for parents (2:30p.m. to 3:30 p.m.) *Selection Trials: Cricket & Football	16 *Nursery to Grade 10 : Regular working day *Grades 3 to 5 : Weekly Test *Grades 3 to 10 : Orientation for parents (2:30p.m. to 3:30 p.m.) *Selection Trials: Yoga
20 	21 *Nursery to Grade 10 Regular working day *Grade 3 to 10 : English Literary Week. *Grades 6 to 10: Stayback *Selection Trials: Kabaddi	22 *Nursery to Grade 10 : Regular working day *Grades 3 to 10 : English Literary Week. *Grades 5 to 9 (2024-25): Awards Ceremony *Selection Trials: Kabaddi	23 *Nursery to Grade 10 : Regular working day *Grades 3 to 10 : Weekly Test *Grades 3 to 10 : English Literary Week *Selection Trials: Kabaddi
27	28 *Nursery to Grade 10 : Regular working day *Grades 6 to 10: Stayback *Selection Trials: Cricket	29 *Nursery to Grade 10 : Regular working day *Selection Trials: Cricket	30 *Nursery (2025-26) : Summer Vacation Commences *Nursery to Grade 2 (2024-25) : Awards Ceremony *Grades 3 to 8: Dispersal at 12:30p.m. *Grades 9 & 10 : Dispersal at 2.15 p.m. *Selection Trials: Baseball

THURSDAY	FRIDAY	SATURDAY
3 * Regular working day for teachers	4 * Regular working day for teachers	5 * Weekly off
10 * Holiday - Mahavir Jayanti 	11 * Nursery & Grades 3 to 10 : Regular working day * Jr. KG to Grade 2 : Term Break * Mock Evacuation Drill. * Grades 6 to 10 : Stayback * Selection Trials: Basketball & Football	12 * Nursery : Holiday * Jr. KG to Grade 2 : Meet & Greet Day. * Grades 3 to 10 : Regular working day (Thursday's Timetable). * Selection Trials: Basketball & Football
17 * Nursery to Grade 10 : Regular working day * Selection Trials: Yoga	18 * Holiday - Good Friday	19 * Weekly off
24 * Nursery to Grade 10 : Regular working day * Grades 3 to 5 : Award Ceremony(2024-25) * Grades 3 to 10 : English Literary Week * Selection Trials: Basketball & Throwball	25 * Nursery to Grade 10 : Regular working day * Nursery to Grade 2 : Yippee Yellow Fiesta * Grades 3 to 10 : English Literary Week. * Grades 6 to 10 : Stayback * Selection Trials: Football & Volleyball	26 * Grades 1 to 10 : Regular working day (Wednesday's Timetable to be followed) * Selection Trials: Handball
MAY - 1 * Jr.KG to Grade 10 : Summer Vacation Commences * Working day for teachers for Maharashtra Day Celebrations	MAY - 2 Summer Vacation commences for teachers	

JUNE 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY
1	2 * Term Break	3 * Term Break	4 * Nursery to Grade 9 Summer Vacation. * Grade 10 : School Reopens * School Reopens for all teachers.
8	9 * Nursery to Grade 9 : School Reopens * Grade 10 : Regular working day with Stayback * Foundation Day and Founder's Day Celebration * Grade 10: Felicitation Ceremony (2024-25)	10 * Nursery to Grade 10 : Regular working day	11 * Nursery to Grade 10 : Regular working day * Selection Trials: Badminton & Table Tennis
15	16 * Nursery to Grade 10: Regular working day * Grades 6 to 10: Stayback	17 * Nursery to Grade 10 : Regular working day * Selection Trials: Badminton & Table Tennis	18 * Nursery to Grade 10 : Regular working day * Grades 3 to 9 : Weekly Test
22	23 * Nursery to Grade 10 : Regular working day * Grades 6 to 10 : Stayback	24 * Nursery to Grade 10 : Regular working day	25 * Nursery to Grade 10 : Regular working day * Grades 3 to 10 : Weekly Test
29	30 * Nursery to Grade 2 : Holiday * Grades 3 to 8 : Bagless Day * Grades 3 to 5 : Solo Singing * Grades 6 & 7 : English Elocution * Grades 8 to 10 : Declamation * Grades 3 to 8: Dispersal at 12:30 p.m. * Grades 9 & 10 : Dispersal at 2:15 p.m.		

THURSDAY	FRIDAY	SATURDAY
5 <ul style="list-style-type: none"> * Grade 10 : Regular working day * Nursery to Grade 9 : Summer Vacation 	6 <ul style="list-style-type: none"> * Grade 10 : Regular working day * Grade 10 : Stayback * Nursery to Grade 9 : Summer Vacation 	7 <ul style="list-style-type: none"> * Holiday : Bakri Eid 
12 <ul style="list-style-type: none"> * Nursery to Grade 10 : Regular working day * Grade 10 : Mentoring Ceremony 	13 <ul style="list-style-type: none"> * Nursery to Grade 10 : Regular working day * Nursery to Grade 2 : Go Green Day * Grades 6 to 10 : Stayback 	14 <ul style="list-style-type: none"> * Grade 10 : Annual Day
19 <ul style="list-style-type: none"> * Nursery to Grade 10 : Regular working day * Selection Trials: Chess 	20 <ul style="list-style-type: none"> * Nursery to Grade 10 : Regular working day * Grades 6 to 10 : Stayback 	21 <ul style="list-style-type: none"> * Grades 1 to 10 : Regular working day (Tuesday's Timetable to be followed) * Selection Trials: Athletics
26 <ul style="list-style-type: none"> * Nursery to Grade 10 : Regular working day 	27 <ul style="list-style-type: none"> * Nursery to Grade 10 : Regular working day * Grades 1 and 2 : Best Out of Waste competition. * Grades 6 to 10 : Stayback 	28 <ul style="list-style-type: none"> * Grades 1 to 10 : Regular working day (Monday's Timetable to be followed) * No Stayback * Online PTA Elections * Selection Trials: Athletics



JULY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY
		1 *Nursery to Grade 10 : Regular working day	2 *Nursery to Grade 10 : Regular working day *Grades 3 to 10 : Weekly Test
6	7 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : Stayback	8 *Nursery to Grade 10 : Regular working day	9 *Nursery to Grade 10 : Regular working day *Grades 3 to 10 : Weekly Test
13	14 *Nursery to Grade 10 : Regular working day *Grades 3 to 5 : SST Activity Week *Grades 6 to 10 : Geography Activity Week *Grades 6 to 10 : Stayback	15 *Nursery to Grade 10 : Regular working day *Grades 3 to 5 : SST Activity Week *Grades 6 to 10 : Geography Activity Week	16 *Nursery to Grade 10 : Regular working day *Grades 3 to 10 : Weekly Test *Grades 3 to 5 : SST Activity Week *Grades 6 to 10 : Geography Activity Week
20	21 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : History Activity Week *Grades 6 to 10 : Stayback	22 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : History Activity Week	23 *Nursery to Grade 10 : Regular working day *Grades 3 to 10 : Weekly Test . *Grades 6 to 10 : History Activity Week
27	28 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : Stayback	29 *Nursery to Grade 10 : Regular working day	30 *Nursery to Grade 10 : Regular working day *Grades 3 to 8 & Grade 10 : Weekly Test

THURSDAY	FRIDAY	SATURDAY
3 *Nursery to Grade 10 : Regular working day	4 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : Stayback	5 * Holiday : Muharram 
10 *Nursery to Grade 10 : Regular working day	11 *Nursery to Grade 10 : Regular working day *Nursery to Grade 2 : Activity-Echoes of Earth Day *Grades 3 to 5 : Weekly Test *Grades 6 to 10 : Stayback	12 *Nursery to Grade 10 : Open House and Student-Led Conference.
17 *Nursery to Grade 10 : Regular working day *Grades 3 to 5 : SST Activity Week *Grades 6 to 10 : Geography Activity Week	18 *Nursery to Grade 10 : Regular working day *Grades 3 to 5 : SST Activity Week *Grades 6 to 10 : Geography Activity Week *Grades 6 to 10 : Stayback	19 * Weekly off
24 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : History Activity Week	25 *Nursery to Grade 10 : Regular working day *Nursery to Grade 2 : Vibe with the Tribe. *Grades 6 to 10 : History Activity Week *Grades 6 to 10 : Stayback	26 *Weekly off
31 *Nursery to Grade 2 : Holiday *Grades 3 to 10 : Bagless Day *Grades 3 to 5 : What's the Good Word! *Grades 6 to 10 : Mono Acting and English Debate. *Grades 3 to 8 Dispersal at 12:30 p.m. *Grades 9 & 10 Dispersal at 2:15 p.m.		

AUGUST 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY
31 Term Break			
3	4 * Nursery to Grade 10 : Regular working day * Grades 6 to 10 : Stayback	5 * Nursery to Grade 10 : Regular working day	6 * Nursery to Grade 10 : Regular working day * Grades 3 to 8 : Weekly Test
10	11 * Nursery to Grade 10 : Regular working day * Grades 6 to 10 : Stayback	12 * Nursery to Grade 10 : Regular working day	13 * Nursery to Grade 10 : Regular working day * Grades 3 to 8 & Grade 10: Weekly Test
17	18 * Nursery to Grade 10 : Regular working day * Grades 3 to 5 & Grade 10: Weekly Test * Grades 6 to 10 : Stayback	19 * Regular working day for Nursery to Grade 10	20 * Nursery to Grade 10 : Regular working day * Grades 3 to 5 : Weekly Test
24	25 * Nursery to Grade 10 : Regular working day * Grades 6 to 10 : Stayback	26 * Nursery to Grade 10 : Regular working day * Grades 3 to 5 : Weekly Test * Nursery to Grade 2 : Modak & Melodies Day	27 * Mid term break commences

THURSDAY	FRIDAY	SATURDAY
	1 * Nursery to Grade 10 : Regular working day * Grades 6 to 10 : Stayback	2 * Weekly off
7 * Nursery to Grade 10 : Regular working day	8 * Nursery to Grade 10 : Regular working day * Nursery to Grade 2 : Bonds & Blessings Day. * Grades 6 to 10 : Stayback	9 * Holiday : RakshaBandhan 
14 * Nursery to Grade 10 : Regular working day * Nursery to Grade 2 : Bal Gopal Utsav	15 * Nursery to Grade 2 : Independence Day-Holiday * Grades 3 to 10 : Flag Hoisting Ceremony * Dispersal at 10:30 a.m. 	16 * Holiday : Parsi New Year
21 * Nursery to Grade 10 : Regular working day	22 * Nursery to Grade 10 : Regular working day * Grades 6 to 10 : Stayback	23 * Weekly off
28 * Mid term break	29 * Mid term break	30 * Mid term break ends

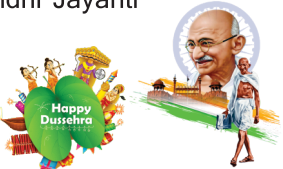

SEPTEMBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY
	1 *Nursery to Grade 10 : School Reopens for Staff & Students. *Grades 6 to 10 : Stayback	2 *Nursery to Grade 10 : Regular working day	3 *Nursery to Grade 10 : Regular working day *Grades 3 to 5 : Weekly Test
7	8 *Nursery to Grade 5 : Regular working day *Grades 6 to 10 : First Term Exam Commences.	9 *Nursery to Grade 5 : Regular working day *Grades 6 to 10 : First Term Exam	10 *Nursery to Grade 5 : Regular working day *Grades 3 to Grade 5 : Weekly Test *Grades 6 to 10 : First Term Exam
14	15 *Nursery to Grade 5 : Regular working day *Grades 6 to 10 : First Term Exam	16 *Nursery to Grade 5 : Regular working day *Grades 6 to 10 : First Term Exam	17 *Nursery to Grade 5 : Regular working day *Grades 3 to Grade 5 : Weekly Test *Grades 6 to Grade 10 : First Term Exam
21	22 *Nursery to Grade 5 : Regular working day *Grades 6 to 10 : First Term Examination Ends *Grades 6 to 10 : No Stayback	23 *Nursery to Grade 10 : Regular working day *Sports Day Heats : Grades 6 to 10	24 *Nursery to Grade 10 : Regular working day *Grades 3 to 5 : Weekly Test *Sports Day Heats : Grades 6 to 10
28	29 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : Stayback *Sports Day Heats : Grades 6 to 10	30 *Nursery to Grade 2 : Holiday *Grades 3 to 10: Bagless Day *Grades 3 to 5 : Story Telling Competition & Hindi Kavita Gayan *Grades 6 to 10: Musical Band *Grades 3 to 8 : Dispersal at 12:30 p.m. *Grades 9 & 10 : Dispersal at 2:15 p.m.	


THURSDAY	FRIDAY	SATURDAY
4 * Nursery to Grade 10 : Regular working day	5 * Holiday : Eid-E-Milad	6 * Holiday : Anant Chaturdashi
11 * Nursery to Grade 5 : Regular working day * Grades 6 to 10 : First Term Exam	12 * Nursery to Grade 5 : Regular working day * Grades 6 to 10 : First Term Exam	13 * Weekly off
18 * Nursery to Grade 5 : Regular working day * Grades 6 to 10 : First Term Exam	19 * Grades 1 to 5 : Regular working day * Nursery to Sr. KG. : Annual Day * Grades 3 to 5: Weekly Test * Grades 6 to 10 : First Term Exam	20 * Weekly off
25 * Nursery to Grade 10 : Regular working day * Sports Day Heats : Grades 6 to 10	26 * Nursery to Grade 10 : Regular working day * Grades 6 to 10 : Stayback * Sports Day Heats : Grades 6 to 10	27 * Grade 1 & 2 : Annual Day * Other Grades : Weekly off

OCTOBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY
			1 *Nursery to Grade 10 : Regular working day *Grades 3 to 5 & Grade 10 : Weekly Test *Sports Day Heats : Grades 6 to 10
5	6 *Nursery to Grade 10 : Regular working day *Grades 3 to 10 : Marathi and Hindi Week. *Grades 6 to 10: Stayback *Sports Day Heats : Grades 6 to 10	7 *Nursery to Grade 10 : Regular working day *Grades 3 to 10 : Marathi and Hindi Week *Sports Day Heats : Grades 6 to 10	8 *Nursery to Grade 10 : Regular working day *Grades 3 to 10 : Marathi and Hindi Week. *Grades 3 to Grade 10 : Weekly Test *Sports Day Heats : Grades 6 to 10
12	13 *Diwali Vacation commences for teachers *Nursery to Grade 10 : Diwali Vacation	14 *Nursery to Grade 10 : Diwali Vacation	15 *Nursery to Grade 10 : Diwali Vacation
19	20 *Nursery to Grade 10 : Diwali Vacation	21 *Nursery to Grade 10 : Diwali Vacation	22 *Nursery to Grade 10 : Diwali Vacation
26	27 *Nursery to Grade 10 : Diwali Vacation Ends *School Reopens for teachers	28 *Nursery to Grade 10 : School Reopens for Students *Class Photograph : Nursery to Sr.KG	29 *Nursery to Grade 10 : Regular working day *Class Photograph : Grade 1 & 2

THURSDAY	FRIDAY	SATURDAY
2 * Holiday : Dusshera and Gandhi Jayanti 	3 * Nursery to Grade 10 : Regular working day * Nursery to Grade 10: Joy of Giving Week Commences * Grade 10 : Weekly Test * Grades 6 to 10 : Stayback	4 * Weekly off
9 * Nursery to Grade 10 : Regular working day * Nursery to Grade 2 : Diwali Party * Grades 3 to 10 : Marathi and Hindi Week.	10 * Nursery to Grade 10 : Open House * Joy of Giving Week Ends * Diwali Vacation commences for all students 	11 * Last Working Day for Teachers
16 * Nursery to Grade 10 : Diwali Vacation	17 * Nursery to Grade 10 : Diwali Vacation *	18 * Nursery to Grade 10 : Diwali Vacation
23 * Nursery to Grade 10 : Diwali Vacation	24 * Nursery to Grade 10 : Diwali Vacation	25 * Nursery to Grade 10 : Diwali Vacation
30 * Nursery to Grade 10 : Regular working day * Class Photograph : Grades 3 to 5	31 * Nursery to Grade 10 : Regular working day * Grades 6 to 10 : Stayback * Class Photograph : Grades 6 to 10	


NOVEMBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY
30			
2	3 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : Stayback	4 *Nursery to Grade 10 : Regular working day	5 *Holiday : Gurunanak Jayanti 
9	10 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : Stayback	11 *Nursery to Grade 10 : Regular working day	12 *Nursery to Grade 10 : Regular working day *Grades 6 to 9 : Weekly Test
16	17 *Nursery to Grade 9: Regular working day *Grades 3 to 9 : Science Week *Grades 6 to 9 : Stayback *Grade 10 : First Preliminary Examination *Sports Day Heats: Nursery to Grade 2	18 *Nursery to Grade 9: Regular working day *Grades 3 to 9 : Science Week *Grade 10: First Preliminary Examination *Sports Day Heats: Nursery to Grade 2	19 *Nursery to Grade 9: Regular working day *Grades 3 to 9 : Science Week *Grades 6 to 9 : Weekly Test *Grade 10 : First Preliminary Examination *Sports Day Heats: Nursery to Grade 2
23	24 *Nursery to Grade 9: Regular working day *Grades 3 to 9 : Mathematics Week *Grades 6 to 9 : Stayback *Grade 10 : First Preliminary Examination *Sports Day Heats: Nursery to Grade 2	25 *Nursery to Grade 9: Regular working day *Grades 3 to 9 : Mathematics Week *Grade 10 : First Preliminary Examination *Sports Day Heats: Nursery to Grade 2	26 *Nursery to Grade 9: Regular working day *Grades 3 to 9: Mathematics Week *Grades 3 to 9 : Weekly Test Grade 10 : First Preliminary Examination *Sports Day Heats: Nursery to Grade 2

THURSDAY	FRIDAY	SATURDAY
		1 Weekly off
6 * Nursery to Grade 10 : Regular working day * Grades 3 to 10 : Weekly Test	7 * Nursery to Grade 10 : Regular working day * Grades 6 to 10 : Stayback	8 * Weekly off
13 * Nursery to Grade 10 : Regular working day	14 * Nursery to Grade 9 : Regular working day * Nursery to Grade 2 : Children's Day Celebrations * Grades 6 to 9 : Stayback * Grade 10 : First Preliminary Examination Commences	15 * Weekly off
20 * Nursery to Grade 9: Regular working day * Grades 3 to 9: Science Week * Grade 10 : First Preliminary Examination * Sports Day Heats : Nursery to Grade 2	21 * Nursery to Grade 2 & Grades 6 to 9: Regular working day * Nursery to Sr.KG : Refreshing Red Day * Grade 1 & 2 : Books & Beyond * Grades 3 to 5 : Annual Day * Grades 6 to 9 : Science Week * Grades 6 to 9 : No Stayback * Grade 10 : First Prelims Examination	22 * Grade 8 : Orientation for Group 3 (Electives) 9:00 a.m. to 12:00 noon. * Grade 10 : First Preliminary Examination
27 * Nursery to Grade 9 : Regular working day * Grades 3 to 9 : Mathematics Week * Grade 10 : First Preliminary Examination * Sports Day Heats : Nursery to Grade 2	28 * Nursery to Grade 2: Holiday * Grades 3 to 9 : Bagless Day * Grades 3 to 5 : News Reading & Group Song Competition * Grades 6 to 9 : Group Dance. * Grade 10 :First Prelims Examination ends * Grades 3 to 10:Dispersal at 12:30p.m.	29 * Weekly off

DECEMBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY
	1 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : Stayback *Sports Day Heats: Nursery to Grade 2	2 *Nursery to Grade 10 : Regular working day	3 *Nursery to Grade 10 : Regular working day *Grades 3 to 9 : Weekly Test
7	8 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : Stayback	9 *Nursery to Grade 10 : Regular working day	10 *Nursery to Grade 10 : Regular working day *Grades 6 to 9 : Weekly Test
14	15 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : Stayback	16 *Nursery to Grade 10 : Regular working day	17 *Nursery to Grade 10 : Regular working day
21	22 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : Stayback	23 *Nursery to Grade 10 : Regular working day *Nursery to Grade 2 : Royal Gathering Day	24 *Christmas Vacation Commences for students and teachers
28	29 *Christmas Vacation	30 *Christmas Vacation	31 *Christmas Vacation

THURSDAY	FRIDAY	SATURDAY
4 *Nursery to Grade 10 : Regular working day	5 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : Stayback	6 Holiday : Mahaparinirvan
11 *Nursery to Grade 10 : Regular working day	12 *Nursery to Grade 2 & Grades 6 to 10 : Regular working day *Grades 3 to 5 : Athletic Meet *Grades 6 to 10 : No Stayback	13 *Grades 6 to 10 : Sports Day
18 *Nursery to Grade 10 : Regular working day	19 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : Stayback	20 * Weekly off
25 * Christmas Vacation 	26 * Christmas Vacation	27 * Weekly off


JANUARY 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY
4	5 *Nursery to Grade 9 : Regular working day *Grades 6 to 9 : Stayback *Grade 10 : Second Preliminary Examination commences	6 *Nursery to Grade 9 : Regular working day *Grade 10 : Second Preliminary Examination	7 *Nursery to Grade 9 : Regular working day *Grades 3 to 8 : Weekly Test *Grade 10 : Second Preliminary Examination
11	12 *Jr.KG. to Grade 9 : Regular working day *Nursery : Sports Day *Grade 6 to 9 : Stayback *Grade 10 : Second Preliminary Examination	13 *Nursery& Sr.KG. to Grade 9 : Regular working day *Jr.KG : Sports Day *Grade 10 : Second Preliminary Examination	14 *Nursery, Jr.KG. & Grades 1 to 9 : Regular working day *Sr.KG Sports Day *Grades 3 to 8 : Weekly Test *Grade 10 : Second Preliminary Examination
18	19 *Nursery to Grade 9 : Regular working day *Grades 3 to 9 : Mathematics Activity *Grades 6 to 9 : Stayback *Grade 10 : Second Preliminary Examination ends	20 *Nursery to Grade 10 : Regular working day *Grades 3 to 9 : Mathematics Activity	21 *Nursery to Grade 10 : Regular working day *Grade 3 to 8 : Weekly Test *Grades 3 to 9 : Mathematics Activity
25	26 *Nursery to Grade 2 : Holiday *Grades 3 to 10 : Republic Day Celebrations *Grades 3 to 8 : Half Day School *Grade 9 & 10 : Investiture Ceremony-Fifth Student Council takes Oath of Office	27 *Nursery to Grade 10 : Regular working day	28 *Nursery to Grade 10 : Regular working day *Nursery to Grade 2 : Activity - Echoes of Earth Day *Grades 3 to 5:Weekly Test *Grades 6 to 10 : Stayback


THURSDAY	FRIDAY	SATURDAY
1 * Christmas Vacation	2 * Nursery to Grade 2 : School reopens * Grades 6 to 9 : Stayback	3 * Weekly off
8 * Nursery to Grade 9 : Regular working day * Grade 10 : Second Preliminary Examination	9 * Nursery to Grade 9 : Regular working day * Nursery to Sr.KG : Witty in White Day * Grades 1 & 2 : Grins & Giggles Grades 6 to 9 : Stayback * Grade 10 : Second Preliminary Examination	10 * Weekly off
15 * Nursery to Sr.KG. & Grades 2 to 9 : Regular working day * Grade 1 : Sports Day * Grade 10 : Second Preliminary Examination	16 * Nursery to Grade 1 & Grades 3 to 9 : Regular working day * Grade 2 Sports Day * Grades 6 to 9 : Stayback * Grade 10 : Second Preliminary Examination	17 * Weekly off
22 * Nursery to Grade 10 : Regular working day * Grades 3 to 10 : Maths Activity	23 * Nursery to Grade 10 : Regular working day * Grades 3 to 10 : Maths Activity * Grades 6 to 10 : Stayback	24 * Weekly off
29 * Nursery to Grade 9 : Regular working day * Grade 10 : Farewell	30 * Nursery to Grade 2: Holiday * Grades 3 to 9: Bagless Day * Grades 3 to 5: Ad Mad Show & Sports Quiz * Grades 6 to 8 : Ad Mad Show * Grades 3 to 9 : Dispersal at 12:30p.m. * Grade 10 : Open House	31 * Nursery to Grade 9 : Open House

FEBRUARY 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY
1	2 *Nursery to Grade 9 : Regular working day Grades 6 to 9 : Stayback	3 *Nursery to Grade 9 : Regular working day	4 *Nursery to Grade 9 : Regular working day *Grades 3 to 5 : Weekly Test
8	9 *Nursery to Grade 9 : Regular working day	10 *Nursery to Grade 9 : Regular working day	11 *Nursery to Grade 9 : Regular working day *Grades 3 & 4 : Weekly Test
15	16 *Nursery to Grade 8 : Regular working day *Grade 9 : Second Term Exam *Grades 6 to 8 : Stayback	17 *Nursery to Grade 8 : Regular working day *Grade 9 : Second Term Exam	18 *Nursery to Grade 8 : Regular working day *Grade 3 & 4 : Weekly Test *Grade 9 : Second Term Exam
22	23 *Nursery to Grade 8 : Regular working day *Grades 6 to 8 : Stayback *Grade 9 : Second Term Exam	24 *Nursery to Grade 8 : Regular working day *Grade 9 : Second Term Exam	25 *Nursery to Grade 8 : Regular working day *Grade 3 & 4 : Weekly Test *Grade 9 : Second Term Exam

THURSDAY	FRIDAY	SATURDAY
5 * Nursery to Grade 9 : Regular working day	6 * Nursery to Grade 9 : Regular working day. * Grade 3 & 4 : Weekly Test * Grades 6 to 9 : Stayback	7 * Weekly off
12 * Nursery to Grade 8 : Regular working day * Grade 9 : Second Term Exam commences	13 * Nursery to Grade 8 : Regular working day * Nursery to Grade 2 : Pinkalicious Day * Grades 6 to 8 : Stayback * Grade 9 : Second Term Exam	14 * Weekly off
19 * Holiday : Chatrapati Shivaji Jayanti 	20 * Nursery to Grade 8 : Regular working day * Nursery to Sr. KG : Voices of India, * Grade 1 & 2 : Vibrant Vistara * Grades 6 to 8 : Stayback * Grade 9 : Second Term Exam	21 * Weekly off
26 * Nursery to Grade 8 : Regular working day for * Grade 9 : Second Term Exam	27 * Nursery to Grade 2 : Holiday * Grades 3 to 8 : Regular working day * Grades 6 to 8 : Stayback * Grade 9 : Second Term Exam Ends	28 * Weekly off * Grade 9 : Term Break


MARCH 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY
1	2 <ul style="list-style-type: none"> *Nursery to Grade 4 : Regular working day *Nursery to Grade 2 : Rainbow Rumble Day. *Grades 5 to 8 : Second Term Exam commences. *Grade 9 : Term Break 	3 <ul style="list-style-type: none"> *Grade 9 : Holiday (Holi) 	4 <ul style="list-style-type: none"> *Nursery to Grade 4 & Grade 9 : Regular working day *Grade 3 & 4 : Weekly Test *Grades 5 to 8 : Second Term Exam
8	9 <ul style="list-style-type: none"> *Nursery to Grade 4 & Grade 9 : Regular working day *Grades 5 to 8 : Second Term Exam *Grade 9 : Stayback 	10 <ul style="list-style-type: none"> *Nursery to Grade 4 & Grade 9 : Regular working day *Grades 5 to 8 : Second Term Exam 	11 <ul style="list-style-type: none"> *Nursery to Grade 4 & Grade 9 : Regular working day *Grade 3 & 4 : Weekly Test *Grades 5 to 8 : Second Term
15	16 <ul style="list-style-type: none"> *Grades 3 to 9 : Regular working day 	17 <ul style="list-style-type: none"> *Grades 3 to 9 : Regular working day 	18 <ul style="list-style-type: none"> *Grades 3 to 9 : Regular working day
22	23 <ul style="list-style-type: none"> *Nursery : Meet & Greet (2026-27). *Nursery (2025-26) to Grade 8: Term Break *Grade 9 : Regular working day *Grades 6 to 9 : No Stayback 	24 <ul style="list-style-type: none"> *Nursery : Regular working day (2026-27) *Nursery (2025-26) to Grade 8: Term Break *Grade 9 : Regular working day 	25 <ul style="list-style-type: none"> *Nursery : Regular working day (2026-27) *Nursery (2025-26) to Grade 8: Term Break *Grade 9 : Regular working day
29	30 <ul style="list-style-type: none"> *Nursery to Grade 10 : Term Break *Grade 10 (2025-26) : Farewell 	31 <ul style="list-style-type: none"> *Holiday : Mahavir Jayanti 	

THURSDAY	FRIDAY	SATURDAY
5 * Nursery to Grade 4 & Grade 9 : Regular working day * Grades 5 to 8 : Second Term Exam	6 * Nursery to Grade 4 & Grade 9 : Regular working day * Nursery to Grade 2 : Activity- Starry Nights. * Grades 5 to 8 : Second Term Exam * Grade 9 : Stayback	7 * Grades 5 to 8 : Second Term Exam
12 * Nursery to Grade 4 & Grade 9 : Regular working day * Grades 5 to 8 : Second Term Exam	13 * Grades 3, 4 & 9 : Regular Working day * Nursery to Grade 1 : Transition Day & Last Working Day * Grade 2 : Holiday * Grades 5 to 8 : Second Term Exam	14 * Grade 2 to 3 : Transition & Graduation Day * Holiday for other Grades * Grades 5 to 8 : Second Term Exam Ends
19 * Grades 3 to 9 : Regular working day	20 * Holiday Gudi Padwa 	21 * Weekly off & Eid - UI - Fitr
26 * Nursery to Grade 8 (2025-26): Term Break * Grade 9 : Regular working day * Nursery (2026-27) : Regular working day	27 * Term Break (Ram Navami) 	28 * Nursery to Grade 9 (2025-26) : Open House

APRIL 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY
			1 *Nursery (2026-27) : Regular working day *Grade 10 : School commences
5	6 *Nursery, Grades 3 to 10 : Regular working day *Jr.KG to Grade 2 : Meet & Greet Day *Grades 6 to 10 : Stayback	7 *Nursery to Grade 10 : Regular working day	8 *Nursery to Grade 10 : Regular working day
12	13 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : Stayback	14 *Holiday : Dr. Ambedkar Jayanti 	15 *Nursery to Grade 10 : Regular working day
19	20 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : Stayback	21 *Regular working day Nursery to Grade 10	22 *Nursery to Grade 10 : Regular working day *Grades 3 to 10 : Weekly Test
26	27 *Nursery to Grade 10 : Regular working day *Grades 6 to 10 : Stayback	28 *Regular working day Nursery to Grade 10	29 *Nursery to Grade 10 : Regular working day *Nursery : Last working day *Grades 3 to 10 : Weekly Test

THURSDAY	FRIDAY	SATURDAY
2 * Jr.KG to Grade 9 : School commences * Nursery & Grade 10 : Regular working day	3 * Holiday : Good Friday 	4 * Weekly off
9 * Nursery and Grade 10 : Regular working day	10 * Nursery and Grade 10 : Regular working day * Grades 6 to 10 : Stayback	11 * Weekly off
16 * Nursery and Grade 10 : Regular working day	17 * Nursery and Grade 10 : Regular working day * Grades 6 to 10 : Stayback	18 * Weekly off
23 * Nursery to Grade 10 : Regular working day * Grade 6 to 10 : Awards Ceremony	24 * Nursery to Grade 10 : Regular working day * Grades 3 to 5 : Awards Ceremony * Grades 6 to 10 : Stayback	25 * Weekly off
30 * Nursery to Grade 2 (2025-26): Award Ceremony * Jr.KG to Grade 10 : Last Working Day		

[illegible]

[illegible]

NAME : _____ GRADE: _____ DIV.: _____ ROLL NO.: _____

Self Evaluation - I am good at :

NAME : _____ GRADE: _____ DIV.: _____ ROLL NO.: _____

Self Evaluation - I am good at :

NAME : _____ GRADE: _____ DIV.: _____ ROLL NO.: _____

Self Evaluation - Self Betterment Plan:

KUDOS BY THE MENTOR

NAME : _____ GRADE: _____ DIV.: _____ ROLL NO.: _____

DATE	PARTICULARS	PARENT'S SIGNATURE

KUDOS BY THE MENTOR

NAME : _____ GRADE: _____ DIV.: _____ ROLL NO.: _____

DATE	PARTICULARS	PARENT'S SIGNATURE

KUDOS BY THE MENTOR

NAME : _____ GRADE: _____ DIV.: _____ ROLL NO.: _____

DATE	PARTICULARS	PARENT'S SIGNATURE

KUDOS BY THE MENTOR

NAME : _____ GRADE: _____ DIV.: _____ ROLL NO.: _____

DATE	PARTICULARS	PARENT'S SIGNATURE

KUDOS BY THE PRINCIPAL

NAME : _____ GRADE: _____ DIV.: _____ ROLL NO.: _____

DATE	PARTICULARS	PARENT'S SIGNATURE

MENTORS' CONCERNS

NAME : _____ GRADE: _____ DIV.: _____ ROLL NO.: _____

DATE	PARTICULARS	PARENT'S SIGNATURE

MENTORS' CONCERNS

NAME : _____ GRADE: _____ DIV.: _____ ROLL NO.: _____

DATE	PARTICULARS	PARENT'S SIGNATURE

MENTORS' CONCERNS

NAME : _____ GRADE: _____ DIV.: _____ ROLL NO.: _____

DATE	PARTICULARS	PARENT'S SIGNATURE

MENTORS' CONCERNS

NAME : _____ GRADE: _____ DIV.: _____ ROLL NO.: _____

DATE	PARTICULARS	PARENT'S SIGNATURE

REINFORCING REGULARITY

When a student comes to class without completing the assigned homework, the subject teacher will make a note on this page. The parent / guardian is requested to acknowledge the same with their signature.

[illegible]

REINFORCING REGULARITY

When a student comes to class without completing the assigned homework, the subject teacher will make a note on this page. The parent / guardian is requested to acknowledge the same with their signature.

[illegible]

LEAVE OF ABSENCE RECORD

NAME : _____ GRADE:_____ DIV.: _____ ROLL NO.: _____

[illegible]

SPECIMEN SIGNATURES :

	FATHER	MOTHER	GUARDIAN
SIGNATURE			

LEAVE OF ABSENCE RECORD			
NAME : _____		GRADE: _____ DIV.: _____ ROLL NO.: _____	
DATE	REASON	TEACHER'S SIGNATURE	PARENT'S SIGNATURE

SPECIMEN SIGNATURES :			
	FATHER	MOTHER	GUARDIAN
SIGNATURE			

[illegible]

MENTOR - PARENT COMMUNICATION

DATE	NOTES FROM THE TEACHER	PARENT'S SIGNATURE

MENTOR - PARENT COMMUNICATION

DATE	NOTES FROM THE TEACHER	PARENT'S SIGNATURE

MENTOR - PARENT COMMUNICATION

DATE	NOTES FROM THE TEACHER	PARENT'S SIGNATURE

PARENT - MENTOR COMMUNICATION

DATE	NOTES FROM THE PARENT	PARENT'S SIGNATURE	TEACHER'S SIGNATURE

PARENT - MENTOR COMMUNICATION

DATE	NOTES FROM THE PARENT	PARENT'S SIGNATURE	TEACHER'S SIGNATURE

PARENT - MENTOR COMMUNICATION

DATE	NOTES FROM THE PARENT	PARENT'S SIGNATURE	TEACHER'S SIGNATURE

PARENT - MENTOR COMMUNICATION

DATE	NOTES FROM THE PARENT	PARENT'S SIGNATURE	TEACHER'S SIGNATURE

PARENT - MENTOR COMMUNICATION

DATE	NOTES FROM THE PARENT	PARENT'S SIGNATURE	TEACHER'S SIGNATURE

BEFRIENDED THE FOLLOWING BOOKS DURING THIS YEAR

DATE _____

TITLE AND MY THOUGHTS ON THE BOOK

**AUTHOR OF
THE BOOK**

LIBRARIAN'S
SIGNATURE

I _____, BEFRIENDED THE FOLLOWING BOOKS DURING THIS YEAR
(To be filled in by the Librarian for students of Nursery to Grade 2)

DATE

TITLE AND MY THOUGHTS ON THE BOOK

**AUTHOR OF
THE BOOK**

LIBRARIAN'S
SIGNATURE[illegible]

I _____, BEFRIENDED THE FOLLOWING BOOKS DURING THIS YEAR
(To be filled in by the Librarian for students of Nursery to Grade 2)

[illegible]

LIBRARY FINE (IF ANY) : _____

[illegible]

VISIT TO THE HEALING HAVEN

NAME : _____ **GRADE:** _____ **DIV.:** _____ **ROLL NO.:** _____

VISITED THE MEDICAL ROOM FOR...

[illegible]

115

VISIT TO THE HEALING HAVEN

NAME : _____ **GRADE:** _____ **DIV.:** _____ **ROLL NO.:** _____

VISITED THE MEDICAL ROOM FOR....

[illegible]

117

VISIT TO THE HEALING HAVEN

NAME : _____ **GRADE:** _____ **DIV.:** _____ **ROLL NO.:** _____

VISITED THE MEDICAL ROOM FOR....

[illegible]

PARTICIPATION AND ACHIEVEMENTS IN CO-CURRICULAR ACTIVITIES

[illegible]

PARTICIPATION AND ACHIEVEMENTS IN THE EXTERNAL EXAMINATION (TO BE FILLED BY THE PARENTS)

[illegible]

IMPROPER UNIFORM RECORD/LATE MARK RECORD

SPEAKING IN A LANGUAGE OTHER THAN ENGLISH / MISBEHAVIOUR

APRIL	JUNE	JULY	AUGUST	SEPTEMBER
1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9
10	10	10	10	10
11	11	11	11	11
12	12	12	12	12
13	13	13	13	13
14	14	14	14	14
15	15	15	15	15
16	16	16	16	16
17	17	17	17	17
18	18	18	18	18
19	19	19	19	19
20	20	20	20	20
21	21	21	21	21
22	22	22	22	22
23	23	23	23	23
24	24	24	24	24
25	25	25	25	25
26	26	26	26	26
27	27	27	27	27
28	28	28	28	28
29	29	29	29	29
30	30	30	30	30
		31	31	

Write against the date

'U' for improper uniform / hair cut / nails.

'L' for late arrival. (Arriving after reporting time)

'V' for speaking in a language other than English.

'DB' for using abusive language, hitting or bullying any child, disrespect to the school property.

'BL' School Bus arrived late. (Students will not be reprimanded for this)

On getting the 4th remark in a month, which need not be of the same kind, the pupil will be sent home without any prior intimation.

Nails will be checked every Monday

IMPROPER UNIFORM RECORD/LATE MARK RECORD

SPEAKING IN A LANGUAGE OTHER THAN ENGLISH / MISBEHAVIOUR

OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
1	1	1	1	1	1
2	2	2	2	2	2
3	3	3	3	3	3
4	4	4	4	4	4
5	5	5	5	5	5
6	6	6	6	6	6
7	7	7	7	7	7
8	8	8	8	8	8
9	9	9	9	9	9
10	10	10	10	10	10
11	11	11	11	11	11
12	12	12	12	12	12
13	13	13	13	13	13
14	14	14	14	14	14
15	15	15	15	15	15
16	16	16	16	16	16
17	17	17	17	17	17
18	18	18	18	18	18
19	19	19	19	19	19
20	20	20	20	20	20
21	21	21	21	21	21
22	22	22	22	22	22
23	23	23	23	23	23
24	24	24	24	24	24
25	25	25	25	25	25
26	26	26	26	26	26
27	27	27	27	27	27
28	28	28	28	28	28
29	29	29	29	29	29
30	30	30	30		30
31		31	31		31

Write against the date

'U' for improper uniform / hair cut / nails.

'L' for late arrival. (Arriving after reporting time)

'V' for speaking in a language other than English.

'DB' for using abusive language, hitting or bullying any child, disrespect to the school property.

'BL' School Bus arrived late. (Students will not be reprimanded for this)

On getting the 4th remark in a month, which need not be of the same kind, the pupil will be sent home without any prior intimation.

Nails will be checked every Monday

FORMAT FOR COMMUNICATION

The Principal
A.M. Naik School,
Powai, Mumbai.

Dear Ma'am,

Sub : Purpose of Communication (Medical/External Exam/Long Leave)

My ward, Master /Miss _____

studying in Grade _____ Div _____ Roll No. _____

would not be/was not able to attend School from _____ to _____

due to the following reason,

Medical Certificate attached / not attached.

Thanking you,

Yours truly,

Signature of the Parent

Name of the Parent _____ Mobile No. _____

(In Capital Letters) :

FORMAT FOR CONSENT FOR EXTERNAL EXAMINATION

(To be filled by the parent)

Name of the Student : _____

Grade : _____ Div: _____ Roll No. _____

Name of the Examination : _____

Amount Paid : _____

Date of Payment : _____

Cheque Number : _____

Cheque Date : _____

Name of the Bank : _____

Signature of the Parent : _____

Name of the Parent (in Capital Letters) & Mobile No. : _____

WE NEED TO CONNECT

Dear Parents,

You are requested to meet _____

regarding _____

on _____ at _____ Please bring this slip along

while visiting the school.

Parent's Signature

Teacher's Signature

WE NEED TO CONNECT

Dear Parents,

You are requested to meet _____

regarding _____

on _____ at _____ Please bring this slip along

while visiting the school.

Parent's Signature

Teacher's Signature

WE NEED TO CONNECT

Dear Parents,

You are requested to meet _____

regarding _____

on _____ at _____ Please bring this slip along

while visiting the school.

Parent's Signature

Teacher's Signature

WE NEED TO CONNECT

Dear Parents,

You are requested to meet _____

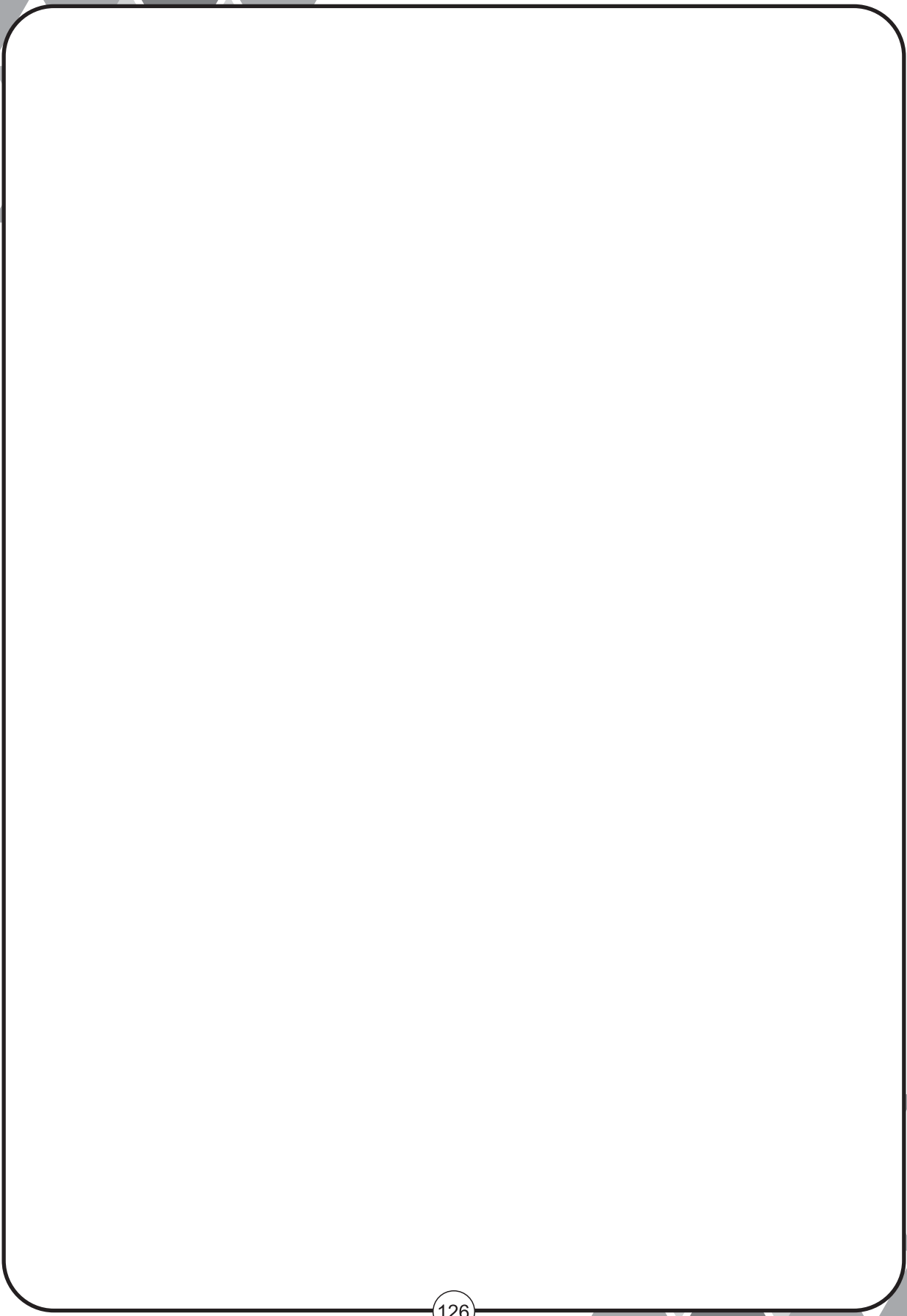
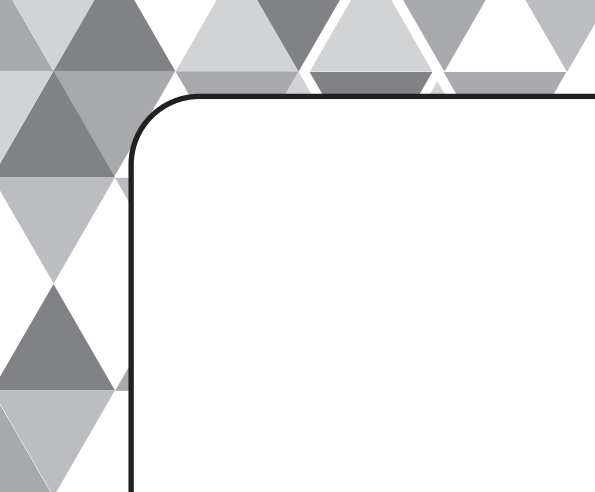
regarding _____

on _____ at _____ Please bring this slip along

while visiting the school.

Parent's Signature

Teacher's Signature



Consent Letter

I _____ Parent / Guardian
of _____ Grade _____ Div. ____ Roll No. _____ hereby
permit my child to attend _____ on / from
_____ to _____. I permit my ward to travel back home from school alone / with
Mr. / Mrs, _____ / myself,

I take the responsibility of the safety of my ward.

If any medication required : Yes/No (Tick)

Parent's Signature _____

Date :

Mobile No. _____

Consent Letter

I _____ Parent / Guardian
of _____ Grade _____ Div. ____ Roll No. _____ hereby
permit my child to attend _____ on / from
_____ to _____. I permit my ward to travel back home from school alone / with
Mr. / Mrs, _____ / myself,

I take the responsibility of the safety of my ward.

If any medication required : Yes/No (Tick)

Parent's Signature _____

Date :

Mobile No. _____

Consent Letter

I _____ Parent / Guardian
of _____ Grade _____ Div. ____ Roll No. _____ hereby
permit my child to attend _____ on / from
_____ to _____. I permit my ward to travel back home from school alone / with
Mr. / Mrs, _____ / myself,

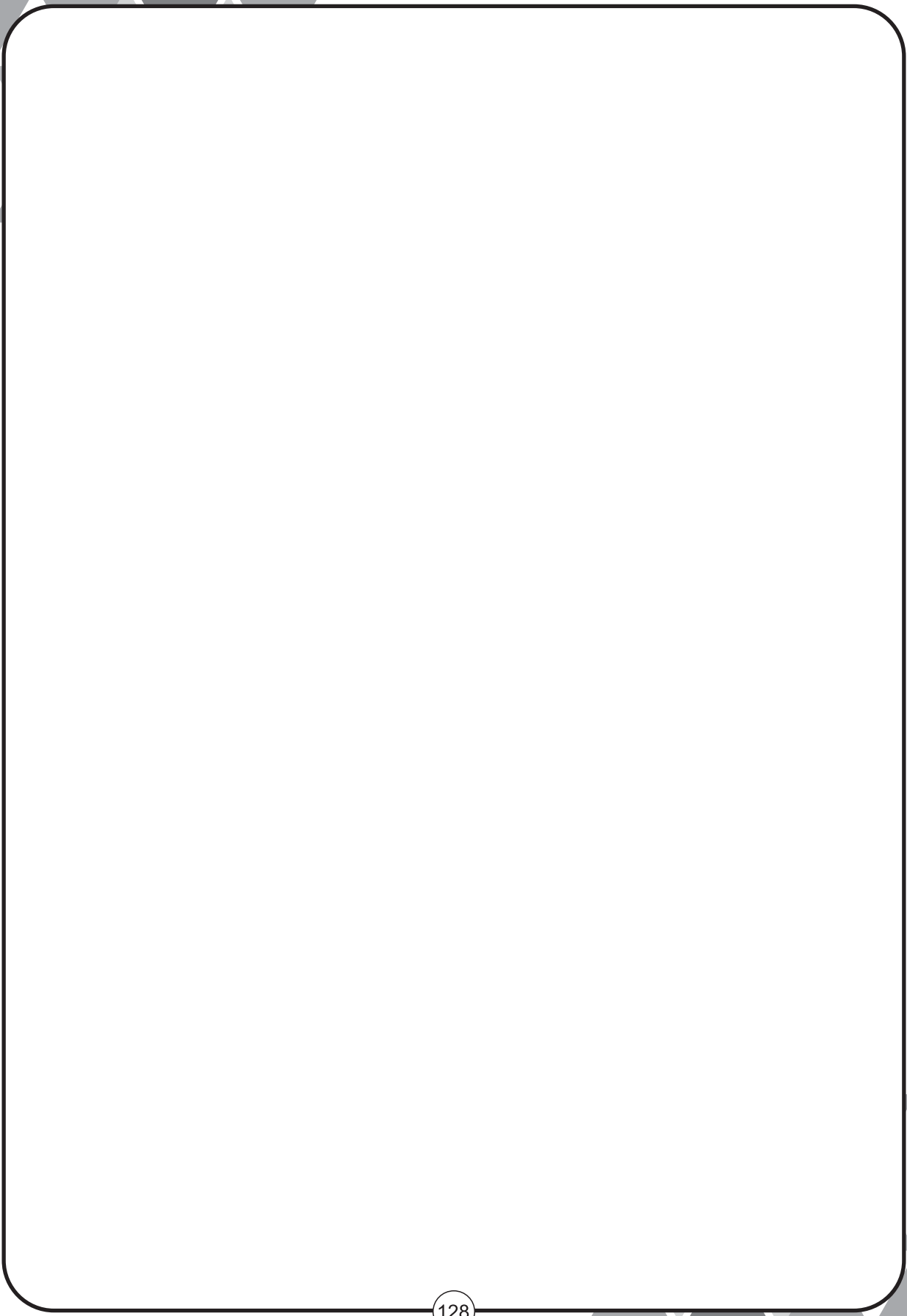
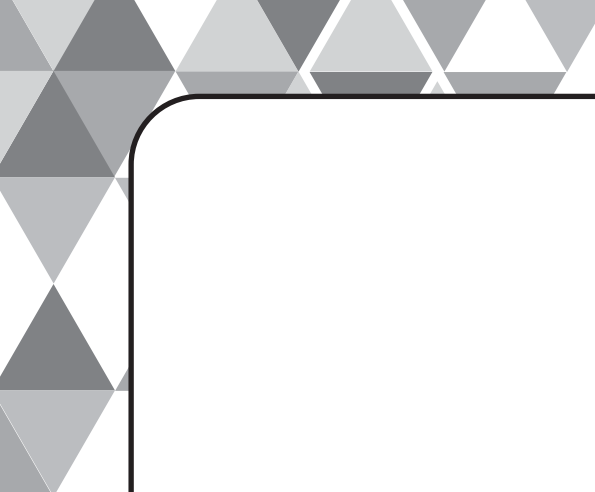
I take the responsibility of the safety of my ward.

If any medication required : Yes/No (Tick)

Parent's Signature _____

Date :

Mobile No. _____



Consent Letter

I _____ Parent / Guardian
of _____ Grade _____ Div. ____ Roll No. _____ hereby
permit my child to attend _____ on / from
_____ to _____. I permit my ward to travel back home from school alone / with
Mr. / Mrs, _____ / myself,

I take the responsibility of the safety of my ward.

If any medication required : Yes/No (Tick)

Parent's Signature _____

Date :

Mobile No. _____

Consent Letter

I _____ Parent / Guardian
of _____ Grade _____ Div. ____ Roll No. _____ hereby
permit my child to attend _____ on / from
_____ to _____. I permit my ward to travel back home from school alone / with
Mr. / Mrs, _____ / myself,

I take the responsibility of the safety of my ward.

If any medication required : Yes/No (Tick)

Parent's Signature _____

Date :

Mobile No. _____

Consent Letter

I _____ Parent / Guardian
of _____ Grade _____ Div. ____ Roll No. _____ hereby
permit my child to attend _____ on / from
_____ to _____. I permit my ward to travel back home from school alone / with
Mr. / Mrs, _____ / myself,

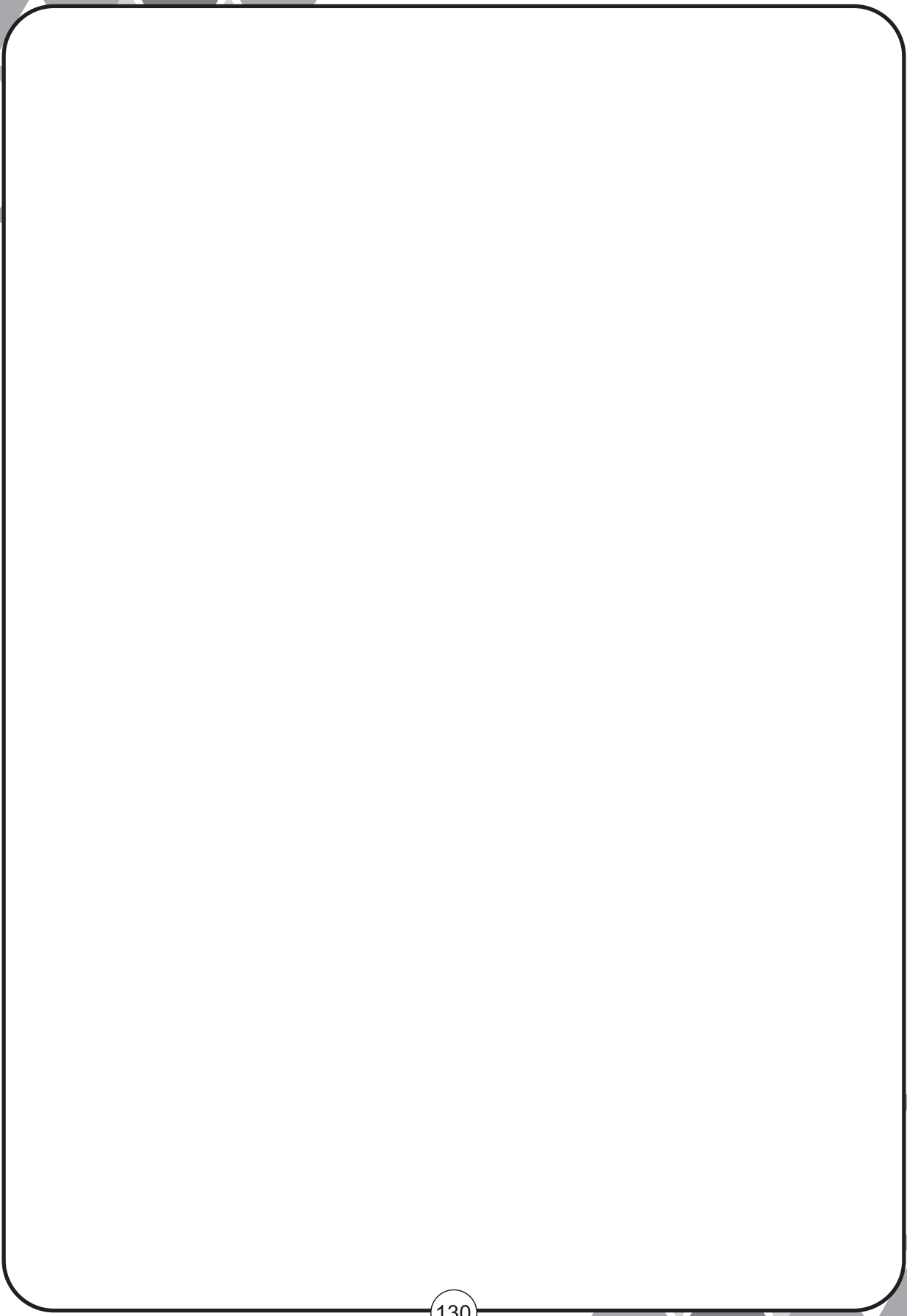
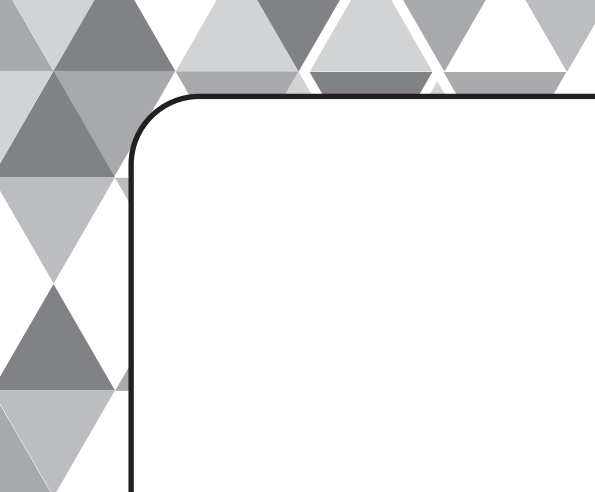
I take the responsibility of the safety of my ward.

If any medication required : Yes/No (Tick)

Parent's Signature _____

Date :

Mobile No. _____



AMNS SPORTS SONG

अपने जज्बों से और इरादों से - २

ऐसा खेलेंगे और दिखा देंगे

Whether we win,

we'll try our best AMNS.-2

इस धरती का ये कर्ज

निभायें अपना फर्ज

दुनिया में सुबह शाम-२

AMNS का होगा नाम

Whether we win,

Whether we lose

We'll try our best AMNS - 2

Or single we compete

The cheers of our friends

Make every efforts a treat

Running or jumping or at a tug of war

Dil always मांगे more

Just give it our all

Whether we win

Whether we lose

We'll Try our best AMNS.

एक जुनून है और एहसास है

हमसे उम्मीदें हैं ज़ुड़ी

दुनिया से आज हम तो टकराएँगे

अगर AMNS साथ हो sssss

है जुनून हाँ है जुनून-२

हाँ है जुनून

हाँ है जुनून

हाँ है जुनून

Learn.... Lead Achieve....

Composed by -

Ms. Nirupma Srivastava

Sunil Gaikar

Song for Annual Day

[illegible]

Special Assembly

[illegible]



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Pre-Primary Timetable (2025-2026)

Morning Shift

Period	Timings	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Prayer Time : 8:00 a.m. to 8:10 a.m.					
		Interaction Time : 8:10 a.m. to 8:25 a.m.					
1	8:25a.m. – 8:55a.m.						
2	8:55a.m. – 9:25a.m.						
		BREAK : 9:25 a.m. to 9:45 a.m.					
3	9:45 a.m. – 10:15a.m.						
4	10:15a.m. – 10:45a.m.						
		Dispersal : 10:45 a.m. to 11:00 a.m.					

Pre-Primary Timetable (2025-2026)

Afternoon Shift

Period	Timings	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Prayer Time : 11:20 a.m. to 11:30 a.m.					
		Interaction Time:11:30 a.m. to 11:45 a.m.					
1	11:45 a.m. – 12:15p.m.						
2	12:15 p.m. – 12:45p.m.						
		BREAK : 12:45p.m. -1:15p.m.					
3	1:15p.m. – 1:45p.m.						
4	1:45p.m.- 2:15p.m.						
		Dispersal : 2:15p.m.- 2:30 p.m.					